

## Chapter VE 3

### LICENSURE BY EXAMINATION FOR VETERINARIANS

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**Note:** Chapter VE 3 as it existed on September 30, 1989 was repealed and a new Chapter VE 3 was created effective October 1, 1989.

#### VE 3.01 Definitions. As used in this chapter:

(1) “Preceptor” means a veterinarian who agrees to supervise a holder of a temporary permit.

(2) “Temporary permit” means a document issued to a person who has qualified to take the North American Veterinary Licensing Examination, is enrolled to take the next examination, and who shall be employed to practice veterinary medicine under the supervision of a preceptor.

**History:** Cr. Register, September, 1989, No. 405, eff. 10–1–89; CR 13–032: am. (2) Register April 2014 No. 700, eff. 5–1–14.

**VE 3.02 Qualifications for licensure.** The board may issue a license to practice veterinary medicine to an applicant who satisfies all of the following:

(1) Has met the requirements of s. 453.06 (1), Stats.

(2) Prior to November 1, 2000, has passed the national board examination and clinical competency test. On or after November 1, 2000, has passed the north American veterinary licensing examination.

(4) Has successfully completed an examination on state laws and rules related to the practice of veterinary medicine.

(5) Does not have a conviction record or pending criminal charge relating to an offense the circumstances of which substantially relate to the practice of veterinary medicine. An applicant who has a conviction record or pending criminal charge shall request appropriate authorities to provide information about the record or charge directly to the board in sufficient specificity to enable the board to make a determination whether the record or charge substantially relates to the practice of veterinary medicine.

**History:** Cr. Register, September, 1989, No. 405, eff. 10–1–89; am. (3), Register, September, 1990, No. 417, eff. 10–1–90; am. (intro.), (1), (2) and (4), r. (3), Register, December, 1998, No. 516, eff. 1–1–99; am. (2), Register, May, 2001, No. 545, eff. 6–1–01.

**VE 3.03 Application procedures for veterinary applicants to take board examinations.** An applicant shall file a completed application with the board at least 140 days prior to the first day of the scheduled examination period. All supporting documents shall be provided in English. An application is not complete until the board receives all of the following:

(1) An application form provided by the board and completed by the applicant which includes the applicant’s notarized signature.

**Note:** Applications are available upon request to the board office located at 1400 East Washington Avenue, P.O. Box 8935, Madison, Wisconsin 53708.

(3) The fees required under s. 440.05 (1), Stats.

**Note:** A list of all current examination fees may be obtained at no charge from the Office of Examinations, Department of Safety and Professional Services, 1400 East Washington Avenue, P.O. Box 8366, Madison, WI 53708.

(4) Verification of licensure records and status which has been sent directly to the board by every state or country in which the applicant has ever held a license or certificate to practice veterinary medicine.

(5) A certificate of graduation from a board approved veterinary college which shall be signed and sealed by the dean of the school and submitted directly to the board by the school. Appli-

cants who graduated from a veterinary college which is not a board approved veterinary college shall provide a certificate of graduation which is signed and sealed by the dean of the school and submitted directly to the board by the school, and evidence of successful completion of either the educational commission for foreign veterinary graduates certification program or the Program for the Assessment of Veterinary Education Equivalence offered by the American Association of Veterinary State Boards (AAVSB) which shall be submitted directly to the board by the AVMA or the AAVSB. If the applicant has not yet graduated from veterinary college, a letter signed by the dean of the school and submitted directly to the board by the school providing evidence that the applicant has an expected graduation date no later than 8 months after the last date of the applicable testing period.

**History:** Cr. Register, September, 1989, No. 405, eff. 10–1–89; am. Register, June, 1994, No. 462, eff. 7–1–94; am. (intro.), (1), (3), (4) and (5), r. (2), Register, December, 1998, No. 516, eff. 1–1–99; am. (intro.), Register, March, 2000, No. 531, eff. 4–1–00; am. (intro.), Register, May, 2001, No. 545, eff. 6–1–01; EmR1103: emerg. am. (intro.) and (5), eff. 11–1–11; CR 11–025: am. (intro.) and (5) Register October 2011 No. 670, eff. 11–1–11.

**VE 3.05 Temporary permits. (1)** An applicant may be granted a temporary permit before the board receives notice of successful completion of the North American Veterinary Licensing Examination, if the applicant provides evidence that the applicant is either scheduled to take the North American Veterinary Licensing Examination for the first time, or is awaiting results of the North American Veterinary Licensing Examination.

(2) An applicant shall complete an application for temporary permit and submit the fee required under s. 440.05 (6), Stats.

(3) The board shall receive written verification of employment signed and sent directly to the board by the preceptor.

(4) The application and verification required by subs. (2) and (3) shall be received by the board office at least 2 weeks prior to the date the applicant intends to begin work.

(5) In order to provide supervision for a holder of a temporary permit, a preceptor shall do all of the following:

(a) Delegate only those tasks commensurate with demonstrated abilities of the temporary permit holder.

(b) Be available for direct communication with the temporary permit holder when the temporary permit holder is providing veterinary services. Direct communication shall be in person, by telephone, video conference, or electronic communication device.

(6) A temporary permit shall expire upon any of the following:

(a) Notification of failure of any examination.

(b) Failure to take the next scheduled examination.

(c) Issuance of a license.

(7) An applicant may be granted a temporary permit only once.

(8) Any change or addition of preceptor shall be reported to the board by filing a new verification as specified in sub. (3).

(9) Two board members shall review board records to determine eligibility of an applicant. If the designated members disagree, eligibility shall be determined by the entire board. Within 30 business days of determining an applicant is eligible for a tem-

porary permit, the board shall issue a permit to the applicant. Notification of issuance shall also be sent to the preceptor.

**History:** Cr. Register, September, 1989, No. 405, eff. 10-1-89; r. (intro.), renum. (1) (a), (b) (c), (d), (2) to (6) to be (1) to (9) and am. (1) to (6) and (8), Register, Decem-

ber, 1998, No. 516, eff. 1-1-99; renum. (1) to be (1) (a) and am., cr. (1) (b), Register, May, 2001, No. 545, eff. 6-1-01; **CR 13-032: r. (1) (a), renum. (1) (b) to (1) and am., am. (5) (b) Register April 2014 No. 700, eff. 5-1-14.**