

## Chapter Ph-Int 1

### PHARMACY INTERN TRAINING PROGRAM

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**Note:** Chapter Ph-Int 1 as it existed on September 30, 1990 was replaced and a new chapter Ph-Int 1 was created effective October 1, 1990.

**Ph-Int 1.01 Introduction.** (1) Germane to the requirements for an internship program are the characteristics or attributes of the practitioner, in this case, the registered pharmacist. A registered pharmacist:

- Contributes to the health and well being of the community;
- Is the legal guardian for the procurement, storage and distribution of drugs;
- Is the provider of drug information and other pharmaceutical services; and,
- Is licensed by state government to practice in the manner defined by the pharmacy examining board.

(2) In his or her capacity as drug and drug-product expert in the health care community, the pharmacist must draw on the following backgrounds to fulfill adequately his or her responsibilities as enumerated in sub. (1):

- Theoretical education;
- Development of judgmental skills through practice experience;
- Consultation with other health professionals;
- Consultation with the public;
- Continued education; and
- General awareness of patients' health status and overall drug utilization.

(3) **DEFINITIONS.** (a) In this chapter, "pharmacy" means a facility licensed under s. 450.06, Stats.

(b) In this chapter, "pharmacy internship learning site" means a site for pharmacy internships, other than a licensed pharmacy, which is approved by the pharmacy internship board as a location for pharmacy internships.

(c) In this chapter, "pharmacy intern" means all persons participating in internship for-credit or a non-credit internship.

(d) In this chapter, "internship for-credit" means:

1. Those periods of internship training which meet the requirements of the internship program;

2. Internship practice activities on a part-time basis as part of an academic professional experience program sponsored by a professional Bachelor of Science degree in pharmacy or a Doctor of Pharmacy degree granting institution; and

3. Internship practice activities conducted by persons who have successfully graduated from a school or college of pharmacy outside the United States and who meet the prerequisites for pharmacy internship as determined by the pharmacy internship board.

(e) In this chapter, "non-credit internship" means:

1. Those periods of internship subsequent to licensure as a pharmacist in another state and prior to licensure in Wisconsin;

2. Those periods of internship subsequent to the completion of 1500 hours of internship for-credit and prior to licensure in Wisconsin;

3. Those periods of internship when an applicant is enrolled in an accredited school or college of pharmacy; and

4. Such other periods of internship as may be allowed upon written request of the pharmacy internship board.

**History:** Cr. Register, September, 1990, No. 417, eff. 10-1-90; cr. (3), Register, May, 2001, No. 545, eff. 6-1-01.

**Ph-Int 1.02 Registration as intern.** (1) Registration as an intern is required of all individuals practicing as an intern regardless of credit or non-credit status.

(2) Internship registration may be granted to any person who has successfully completed the fourth year of an accredited school or college of pharmacy curriculum.

(3) Initial internship registration for credit must be for a period of not less than 60 days or for shorter periods as may be allowed at the written request of the pharmacy internship board.

(4) An intern shall actively pursue licensure as a pharmacist as evidenced by participation when eligible in the licensing examination; or, by active pursuit of a Bachelor of Science degree in Pharmacy (B.S. Pharmacy) or a Doctor of Pharmacy degree (Pharm.D. degree), either entry-level or advanced degree.

(5) The internship application is to be accompanied by a registration fee of \$50.00.

(6) Registration as an intern expires on May 31 in the third year succeeding the year in which the registration fee was recorded, unless revoked, suspended or cancelled.

(7) Registration as an intern is valid for internship training only in the pharmacy or pharmacy internship learning site listed on the internship application, except that a period of internship training not to exceed 30 days may be allowed at a different pharmacy or pharmacy internship learning site. Periods of internship training greater than 30 days at a different pharmacy or pharmacy internship learning site may be allowed upon written request of the pharmacy internship board.

(8) The intern may not change place of internship without prior approval of the pharmacy internship board. The filing of a completed internship application with the pharmacy internship board shall be considered a binding agreement on both parties thereto for the normal period of internship for which it was intended. In the event of a breach of this agreement without the prior approval of the pharmacy internship board, no subsequent internship application signed by the party initiating the breach shall be accepted and approved within 180 days after the date that written information regarding such breach is received by the pharmacy internship board.

(9) In the event of a change of place of internship training, a new internship application must be completed and filed with the pharmacy internship board.

(10) Application for pharmacy internship training shall be received by the pharmacy internship board at least 14 days prior to the beginning of internship training.

(11) In the event of an interference with the relationship or internship agreement between a preceptor and intern by management, another preceptor or the management of any other phar-

macy, a 12 or 24 month exclusion from the pharmacy internship program can be imposed on a preceptor and/or a pharmacy at the discretion of the pharmacy internship board.

**History:** Cr. Register, September, 1990, No. 417, eff. 10-1-90; am. (6) and (7), Register, November, 1995, No. 479, eff. 1-1-96; r. (1), **renum. (2) to be (1), (3) and (4) to be (2) and (3) and am., (5) and (6) to be (4) and (5), (7) and (8) to be (6) and (7) and am., (9) and (10) to be (8) and (9), (11) to be (10) and am., (12) to be (11), Register, May, 2001, No. 545, eff. 6-1-01.**

**Ph-Int 1.03 Time of internship.** (1) PRACTICE AND EXPERIENCE. Candidates for licensure as a pharmacist shall have on file with the pharmacy internship board proof of having satisfactorily completed an aggregate of at least 1500 hours of internship for-credit under the personal supervision of a registered pharmacist who is certified as a preceptor by the pharmacy internship board, or of having completed an out-of-state pharmacy internship which meets the pharmacy internship board requirements of the state of Wisconsin.

(2) INTERNSHIP FOR-CREDIT. In granting or denying credit the director of pharmacy internship shall consider whether the applicant's entire 1500 hours of internship present a balanced practice and experience of the responsibilities of a licensed pharmacist. Credit shall be allowed in accord with the following conditions:

(a) No more than 1000 hours of internship credit shall be granted for periods of internship training completed prior to successful completion of all academic requirements for a Bachelor of Science degree in Pharmacy.

(b) Not less than 500 hours of internship for-credit shall be completed after successful completion of all academic requirements for a Bachelor of Science degree in pharmacy at an institution recognized by the pharmacy examining board.

(c) Credit shall be allowed only for periods of internship training of at least 160 hours over four weeks, unless the pharmacy internship board for adequate cause allows lesser periods;

(d) Except as provided under par. (h), not more than 500 hours of internship for-credit may be concurrent with academic registration;

(e) Credit may be allowed under par. (a) for non-traditional experience not to exceed 200 hours. Credit shall be allowed only upon prior approval by the pharmacy internship board and successful completion of the experience. Requirements of the internship program may be waived on a case by case basis provided the practice and experience relate to the responsibilities of a licensed pharmacist;

(f) Credit may be allowed under par. (a) for successful completion of a professional experience program sponsored by a professional Bachelor of Science degree in pharmacy or Doctor of Pharmacy degree granting institution. Credit shall be granted only where the program related to the responsibilities of a licensed pharmacist and the individual course meets preceptor, site and course content criteria established by the pharmacy internship board.

(g) No more than 320 hours of internship credit, in aggregate, shall be granted for less than full-time internship training concurrent with academic registration in a Doctor of Pharmacy degree program.

(h) Internship credit exceeding 500 hours maybe granted for full-time internship training concurrent with academic registration in the Doctor of Pharmacy degree program at the discretion of the pharmacy internship board.

(3) RECORDING OF CREDIT. (a) Full-time training shall be an average of 40 hours per week;

(b) Credit shall be granted only for full-time training unless the pharmacy internship board, for adequate cause, allows periods of less than full-time training and grants credit on a pro-rata basis;

(c) No affidavit will be accepted unless submitted by the preceptor on the form provided by the pharmacy internship board;

(d) Credit for periods of internship shall be allowed at the discretion of the pharmacy internship board or at the discretion of the director of pharmacy internship to the extent that such authority may be delegated by the pharmacy internship board;

(e) The pharmacy internship board may, for due cause, override the recommendation of a preceptor regarding internship credit;

(f) Internship credit may be denied if the intern has not demonstrated acceptable progress and competence, and the granting of such credit would not be in the public interest, as deemed by the pharmacy internship board.

**History:** Cr. Register, September, 1990, No. 417, eff. 10-1-90; am. (2) (a), (b) and (f), r. and recr. (2) (g), cr. (2) (h) and r. (4), Register, November, 1995, No. 479, eff. 1-1-96; correction in (2) (d) made under s. 13.93 (2m) (b) 7., Stats., Register, March, 1996, No. 483; **am. (1), (2) (intro) and (g), Register, May, 2001, No. 545, eff. 6-1-01.**

**Ph-Int 1.04 Supervision of intern.** (1) The preceptor may supervise an intern pursuant to s. Phar 7.01 (3).

(2) The preceptor shall have the responsible of the overall training of the intern in the practice of pharmacy as defined in s. 450.01(16), Stats. The work and training activities may at times be supervised by a pharmacist other than the preceptor.

(3) All "internship for-credit" shall be under the supervision of a preceptor who is certified by the pharmacy internship board.

(4) Non-credit internship practice activities as defined in s. Ph-Int 1.01 (3) (e) 1., 2., and 4. may be under the supervision of any pharmacist who is licensed and in good standing.

**History:** Cr. Register, September, 1990, No. 417, eff. 10-1-90; am. (4), Register, November, 1995, No. 479, eff. 1-1-96; r. and recr. (1) and (4), **Register, May, 2001, No. 545, eff. 6-1-01.**

**Ph-Int 1.05 Out-of-state internship.** Credit for pharmacy internship experience gained in a state other than Wisconsin may be granted by the director of pharmacy internship toward the Wisconsin requirement if the preceptor, practice environment, time considerations and all other aspects of the internship meet the same criteria required of in-state internships. All out-of-state pharmacy internships shall be evaluated by the director of pharmacy internship with the advice of the pharmacy internship board.

**History:** Cr. Register, September, 1990, No. 417, eff. 10-1-90; **am. Register, May, 2001, No. 545, eff. 6-1-01.**

**Ph-Int 1.06 Preceptor certification.** (1) Application for preceptor certification may be obtained from the office of the pharmacy internship board.

(2) Certification must be renewed biennially in conjunction with the state's pharmacist licensure cycle as set forth in s. 440.08 (2) (a), Stats.

(3) A certificate attesting to the certification of a preceptor shall be issued by the pharmacy internship board and displayed at the preceptor's pharmacy or pharmacy internship learning site.

(4) An applicant for certification as a preceptor shall meet the following:

(a) Completion of 24 months of practice as a registered pharmacist or completion of a post-graduate pharmacy residency or pharmacy fellowship and 12 months of practice as a registered pharmacist.

(b) Completion of 6 months of practice at the internship site; a waiver may be granted if the applicant is transferred to a site within the same institution or company and is subject to the same operational policies and procedures.

(c) Current practice as a registered pharmacist averaging 32 or more hours weekly, or fewer hours as may be allowed upon written request of the pharmacy internship board.

(d) Meeting the continuing education requirements for pharmacist licensure set forth in s. 450.085, Stats., and any such requirements for preceptor certification established by the pharmacy internship board.

(e) Participation in preceptor training sessions as established by the pharmacy internship board. Credit for participation may be granted toward the preceptor continuing education requirement established pursuant to par. (d).

(f) A history of exemplary professional and personal conduct.

(5) Certification as a preceptor is for a specific location of practice. A preceptor shall notify the pharmacy internship board of a change in place of practice within 30 days.

**History:** Cr. Register, September, 1990, No. 417, eff. 10-1-90; r. and recr. (4), Register, November, 1995, No. 479, eff. 1-1-96; am. (2), (3), (4) (a), (c), (e) and (5), r. and recr. (4) (d), Register, May, 2001, No. 545, eff. 6-1-01.

#### Ph-Int 1.07 Pharmacy and practice environment.

(1) SCOPE. (a) The pharmacy or pharmacy internship learning site in which internship training takes place must exemplify comprehensive pharmaceutical practice.

(b) If a pharmacy practice is of limited scope, as defined in the guidelines of the pharmacy internship board, the intern may acquire only a specific portion of his or her total internship in that pharmacy practice at the discretion of the pharmacy internship board.

(2) PATIENT AND INTER-PROFESSIONAL RELATIONS. The pharmacy or pharmacy internship learning site practice must provide an environment in which pharmacist-patient and pharmacist-physician interactions and consultations occur at sufficient frequency to provide a generally acceptable level of expertise in this phase of practice.

(3) PATIENT MEDICATION PROFILES. (a) The pharmacy practice shall include maintenance and utilization of patient-medication profiles by the preceptor and intern;

(b) In a hospital pharmacy practice in which patient medication profiles are not maintained and utilized in the pharmacy itself, the preceptor and intern must review patient charts on a routine basis.

(4) LIBRARY. An adequate reference library must be available for use by the preceptor and intern (refer to the guidelines for suggested minimums).

(5) ETHICS. The policies and practices of pharmacists in the pharmacy or pharmacy internship learning site should conform to the legal and ethical standards of professional practice.

(6) PRACTICE ENVIRONMENT. If a person in the practice environment acts in a manner which is hostile or intimidating to the intern or interferes with the performance of internship responsibilities and progress towards the objectives of the internship program, the director of pharmacy internship may reassign the intern to another pharmacy. The pharmacy may be excluded from the pharmacy internship program until adequate action is taken to correct the practice environment.

**History:** Cr. Register, September, 1990, No. 417, eff. 10-1-90; am. (1) (a) and (2), r. (5), renum. (6) to be (5) and am., renum. (7) to be (6), Register, May, 2001, No. 545, eff. 6-1-01.

**Ph-Int 1.08 Director of pharmacy internship.** It is the responsibility of the director of pharmacy internship of the pharmacy internship board to administer, direct and supervise the training of interns participating in the pharmacy internship program.

(1) The director of pharmacy internship shall have the authority to register interns, certify preceptors, and approve pharmacies under the rules of the Wisconsin pharmacy internship board.

(2) The director of pharmacy internship shall have the authority to arrange training conferences for preceptors, issue guides and such other explanatory and educational material to interns and preceptors necessary and desirable to the operation of this program and pass final judgement on satisfactory completion of internship training credit, all subject to approval by the pharmacy internship board.

(3) The director of pharmacy internship shall complete such other duties and bear such other responsibilities as may be designated by the pharmacy internship board. Such other authority essential for the execution of these additional assignments shall be delegated to the director of pharmacy internship by the pharmacy internship board as the pharmacy internship board deems necessary.

**History:** Cr. Register, September, 1990, No. 417, eff. 10-1-90.

#### Ph-Int 1.09 Denial or suspension of certification of registration. (1)

Certification of a preceptor may be suspended or denied if the preceptor or a third party working in the practice environment under the supervision of the preceptor acts in a manner which is hostile or intimidating to the intern or interferes with the performance of internship responsibilities and progress toward achievement of the objectives of the internship program. Actions which may lead to suspension or denial of certification include but are not limited to:

(a) Sexual harassment.

(b) Abuse or misuse of alcohol or other mood-altering substances.

(c) Failure to complete and submit required documentation to the pharmacy internship board office.

(d) Failure to comply with the policies and procedures of the pharmacy internship board in an acceptable manner.

(2) Registration of an intern may be suspended or denied if the intern acts in a manner which is a hostile or intimidating to the preceptor or to a third party working in the practice environment or interferes with the performance of internship responsibilities and progress towards achievement of the objectives of the internship program. Actions which may lead to suspension or denial of registration include but are not limited to:

(a) Sexual harassment.

(b) Abuse or misuse of alcohol or other mood-altering substances.

(c) Failure to complete and submit required documentation to the pharmacy internship board office.

(d) Failure to comply with the policies and procedures of the pharmacy internship board in an acceptable manner.

**History:** Cr. Register, September, 1990, No. 417, eff. 10-1-90.

**Ph-Int 1.10 Appeal.** Any person who has been denied certification, registration or internship credit or been suspended by the pharmacy internship board may request a hearing in accord with ch. 227, Stats.

**History:** Cr. Register, September, 1990, No. 417, eff. 10-1-90.