

## Chapter RACE 11

## POWERS AND DUTIES OF THE WISCONSIN RACING BOARD

RACE 11.01	Purpose	RACE 11.03	Open records
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**RACE 11.01 Purpose.** The purpose of this chapter is to govern the exercise of the board's powers and duties.

History: Cr. Register, March, 1990, No. 411, eff. 4-1-90.

**RACE 11.02 Administration and operation.** Any person desiring any approval, opinion or other board action with respect to any matter within the jurisdiction of the board shall initially notify the director of the nature of the request and shall not directly contact individual members of the board. The director shall submit to the members of the board, with the copy of the agenda for every board meeting, a memorandum specifying all items submitted for board consideration but not placed on the agenda.

History: Cr. Register, March, 1990, No. 411, eff. 4-1-90.

**RACE 11.03 Open records.** The board shall make its records available to the public pursuant to subch. II of ch. 19, Stats. The board shall charge a fee of \$.25 per page for any documents provided by the board. The board shall charge \$5.00 for a complete set of its rules.

Note: Printed copies of racing board code can be purchased for \$4.00 plus sales tax from Document Sales, P.O. Box 7840, Madison, WI 53707.

History: Cr. Register, March, 1990, No. 411, eff. 4-1-90; am. Register, July, 1990, No. 415, eff. 8-1-90.

**RACE 11.04 Board meetings.** (1) **REQUEST FOR BOARD ACTION.** (a) All persons who seek board action shall submit this request in writing, specifying the action requested, no later than 15 calendar days before the date of the board meeting at which the action of the board is requested. The board may waive this requirement if it finds that an emergency exists and that such emergency could not reasonably have been anticipated.

(b) This section shall not apply to requests for hearing pursuant to ch. RACE 3 or applications for any license granted by the board.

(2) **BOARD MEETINGS AGENDA.** (a) The director shall prepare for each board meeting an agenda which shall constitute notice of the matters to be heard by the board at that meeting, including closed session. Copies of the agenda shall be made available to news media who have filed a written request for such agenda and all other interested persons requesting the agenda. The agenda shall be prepared in such a form as is required by s. 19.84, Stats.

(b) The board may take action on matters that do not appear on the agenda only as provided in s. 19.84, Stats. However, the board shall take no action relative to any licenses granted by it, nor any racing dates previously awarded, unless notice of the matter appears on the printed agenda.

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(3) **ANNUAL NOTICE OF MONTHLY MEETINGS.** The board shall publish on or before January 31 its tentative schedule of monthly board meetings for that calendar year. This publication shall not preclude the board from changing the date of a meeting when necessary to achieve the attendance of the maximum number of board members, or cancelling a meeting if no board action is required, or for other good cause. The director will notify all interested parties whenever a meeting date is changed.

(4) All board meetings shall be conducted in accordance with subch. IV of ch. 19, Stats.

History: Cr. Register, March, 1990, No. 411, eff. 4-1-90.

**RACE 11.05 Power of the board.** Nothing contained under this section shall alter or diminish the power of the board to review or originate action in any case covered by any of the board's rules or otherwise within the jurisdiction of the board.

History: Cr. Register, March, 1990, No. 411, eff. 4-1-90.