

## Chapter PI 38

## GRANTS FOR STAFF DEVELOPMENT

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Note: Chapter PI 38 was created as ch. PI 44 as an emergency rule effective July 7, 1992.

**PI 38.01 Purpose.** Under s. 115.366 (1), Stats., the state superintendent shall award one-year grants to eligible school districts for staff development programs. Under s. 115.366 (2), Stats., the state superintendent shall award grants to school districts, CESAs, and professional educational development consortia for staff development programs. This chapter sets forth criteria and procedures for awarding grants under this chapter.

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History: Cr. Register, June, 1993, No. 450, eff. 7-1-93.

**PI 38.02 Definitions.** In this chapter:

(1) "CESA" means a cooperative educational service agency created under ch. 116, Stats.

(2) "Professional educational development consortia" means a formal partnership of school districts or school districts in cooperation with a CESA, county handicapped children's education board, UW institution or other educational agency joined together for the purpose of providing staff development for school district personnel.

(3) "Staff development program" means a program described under s. 115.366, Stats., which is designed to meet the needs of individuals involved in the school enterprise including school board members, school administrators, community members, parents, teachers, pupils and non-certified staff.

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(4) "School board" has the meaning given in s. 115.001 (7), Stats.

(5) "State superintendent" means the state superintendent of public instruction for the state of Wisconsin.

History: Cr. Register, June, 1993, No. 450, eff. 7-1-93.

**PI 38.03 Grants for staff development.** (1) Annually by May 1, an applicant under this chapter shall submit an application to fund a program under s. PI 38.04 or 38.05.

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(2) An application submitted under this chapter shall be developed with significant input from teachers and shall include all of the following information:

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(a) Signatures, names and titles of individuals who developed the grant application.

(b) A description of how the program will enhance or change the school district's current staff development plan.

(c) A description of the proposed program, including the rationale, goals and objectives.

(d) A description of the program activities to be completed during the duration of the program, with a timetable for completion of each major activity.

(e) A description of how the program is innovative or exemplary and might serve as a model for other applicants.

(f) A description of how area community members, parents, teachers, school board members, pupils, school administrators, and non-certified staff are involved in planning and implementation of the program and how staff will benefit from the program.

(g) A description of how the program will enhance pupil learning.

(h) A description of the evaluation plan including the indicators used to measure the achievement of the program goals and objectives.

(i) A description of the school district's capacity to continue the program after the grant period is completed.

(j) A description of the total cost of the proposed program including how the applicant will contribute to 25% of the cost of the proposed program as required under s. 115.366 (3) (c), Stats. In-kind contributions may not be used to meet the 25% contribution.

(L) Any other requirements in ss. PI 38.04 and 38.05.

(3) A grant recipient under this chapter shall provide for all of the following:

(a) An assurance that the grant awarded under this chapter will not be used to supplant or replace funds otherwise available for staff development.

(b) An assurance that the grant awarded under this chapter will not exceed 75% of the cost of the program funded under this chapter.

(c) An assurance that program and related materials will be made available to interested schools and other educational institutions at a reasonable cost.

Note: Form PI 8503, Application for Staff Development, may be obtained at no charge by writing to the Wisconsin Department of Public Instruction, Bureau for School Improvement, P.O. Box 7841, Madison, WI 53707-7841.

History: Cr. Register, June, 1993, No. 450, eff. 7-1-93.

**PI 38.04 One-year grants to school districts.** (1) A one-year grant may be made to school districts which meet the criterion specified under s. 115.366 (1) (b), Stats., to develop a staff development program under this section.

(2) Program components which may be funded under this section include the following:

(a) Developing a comprehensive, systematic, on-going project designed for staff to acquire knowledge, skills and practices for the benefit of pupils and which includes one or more of the following phases:

1. Readiness of participants in the program.

2. Planning of the program.
3. Implementation of the program.
4. Evaluation of the program.
5. Refining of the program.

(b) Developing a project designed to implement state and local initiatives such as school restructuring, school-to-work transition, pupil assessment issues, multicultural education, early childhood education or other areas.

- (c) An integration of pars. (a) and (b).

History: Cr. Register, June, 1993, No. 450, eff. 7-1-93.

**PI 38.05 Grants to school districts, CESAs and professional educational development consortia.** (1) A grant may be made to school districts, CESAs and professional educational development consortia to fund a staff development program under this section.

(2) Program components which may be funded under this section include the provisions specified under s. PI 38.04 (2).

History: Cr. Register, June, 1993, No. 450, eff. 7-1-93.

**PI 38.06 Review of applications and awarding of grants.** (1) The state superintendent shall review the applications submitted under this chapter and shall determine which of the applications eligible for funding will receive grants.

(2) Priority in awarding grants shall be given to programs which best meet the following criteria:

(a) The extent to which teachers are involved in the program development and activities.

(b) The extent to which the proposed program is developed and operated in cooperation with other eligible school districts under s. PI 38.04 or other educational agencies listed under s. PI 38.05.

(c) The extent to which the goals and objectives relate to the purpose of the proposed program.

(d) The extent to which the program activities are appropriate to the goals and objectives of the proposed program.

(e) The adequacy of the timeline for completion of each major activity and the extent to which continuation of program activities is ensured after the grant period is completed.

(f) The extent to which the program is innovative or exemplary.

(g) The extent to which the program activities will enhance pupil learning.

(3) Secondary criteria in awarding grants shall include the following:

(a) To the extent possible, the grants shall be distributed equally throughout the state.

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(b) To the extent possible, grants shall be awarded to school districts of varying sizes, as determined by enrollment.

History: Cr. Register, June, 1993, No. 450, eff. 7-1-93.

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