

## Chapter A-E 5

### DESIGNER PERMIT REGISTRATION

A-E 5.01	Authority	A-E 5.04	Examination
A-E 5.02	Application	A-E 5.05	Application contents
A-E 5.03	General experience requirement	A-E 5.06	Designer permit limitation

Note: Chapter A-E 5 as it existed on February 28, 1987, was repealed and a new chapter A-E 5 was created effective March 1, 1987.

**A-E 5.01 Authority and purpose.** The rules in this chapter are adopted under authority in ss. 15.08 (5) (b), 227.11 and 443.07, Stats. The purpose of rules in this chapter is to interpret basic experience and examination requirements for obtaining a designer permit as specified in s. 443.07, Stats.

History: Cr. Register, February, 1987, No. 374, eff. 3-1-87.

**A-E 5.02 Application.** (1) An application for a designer permit is available upon request to the board office located at 1400 East Washington Avenue, Madison, Wisconsin 53702. Any applicant who files an application but who does not comply with a request for information related to the application within one year from the date of the request shall file a new application.

History: Cr. Register, February, 1987, No. 374, eff. 3-1-87.

**A-E 5.03 General experience requirement.** (1) **GENERAL.** An applicant's experience shall demonstrate that the applicant has a working knowledge of:

- (a) Basic mathematics, physics and mechanics;
- (b) Materials and structures;
- (c) Administrative codes and other relevant Wisconsin law; and,
- (d) Graphic techniques, including drafting and sketching.

(2) **AREAS OF EXPERIENCE.** To qualify as satisfactory experience in the design of engineering systems under s. 443.07, Stats., the experience of an applicant for a permit shall be substantially in the field for which the applicant has applied. Fields are described in s. A-E 5.06. The experience shall be in areas of design practice designated under subs. (3) and (4), or other areas which, in the opinion of the board, provide the applicant with knowledge or practice at least equivalent to that which is generally acquired by experience in the areas listed. An applicant need not have experience in all areas of practice listed below. However, all applicants shall have experience in those areas listed in subs. (3) (a) and (b). Academic coursework which provides the applicant with knowledge and skills in some of the areas of practice listed below may be claimed as equivalent to experience.

(3) **REQUIRED AREAS OF EXPERIENCE.** All applicants shall have experience in the following areas:

Register, February, 1987, No. 374

(a) *Research and development.* 1. Problem identification, including consideration of alternative approaches to problem solving.

2. Planning, including selecting a theoretical or experimental approach.

3. Execution of plan, including completing design calculations.

4. Interpreting and reporting results.

(b) *Design.* 1. Definition of safety, health and environmental constraints.

2. Selection of materials and components.

3. Production of final designs.

4. Preparation of detailed working drawings.

5. Evaluation of design solution for adherence to laws and codes and obtain approval.

(4) OTHER AREAS OF EXPERIENCE. Qualifying experience includes:

(a) *Other design.* 1. Identification of design objectives.

2. Definition of performance specifications and functional requirements, including materials, energy balances, and environmental considerations.

3. Formulation of conceptual design specifications.

4. Definition of physical properties of all key materials.

5. Preparation of designs, layouts, models and systems diagrams.

6. Preparation of supporting technical information.

7. Preparation of bid documents, including conducting a contract evaluation.

8. Preparation of specifications and data sheets.

9. Interaction with engineers from other areas of work.

10. Consultation with contractors, suppliers and installers.

11. Inspection of purchased equipments and materials for conformity specifications.

(b) *Construction.* 1. Assistance in design implementation during manufacturing or construction.

2. Assistance in design implementation during start up.

3. Revision of design as required including "as built" drawings and specifications.

4. Certification in completing and testing.

5. Provision of field service assistance.

6. Reviewing of completed work.

(c) *Maintenance*. 1. Development of preventive maintenance schedules.

2. Recording of failures, repairs and replacement of equipment.

3. Determination of causes of equipment, structure or schedule failures.

(5) **EXPERIENCE LIMITATION**. Not more than one year of satisfactory experience may be granted for any calendar year.

History: Cr. Register, February, 1987, No. 374, eff. 3-1-87.

**A-E 5.04 Examination.** (1) **WRITTEN EXAMINATION FOR DESIGNER OF ENGINEERING SYSTEMS; SCOPE OF EXAMINATION.** (a) The written examination in each field shall include questions and problems applying to the following basic content areas:

1. Basic mathematics, physics and mechanics;
2. Materials and structures;
3. Graphic techniques, including drafting and sketching, reading and interpreting blueprints and preparing specifications; and,
4. Administrative code and other relevant Wisconsin laws.

(b) The examination for a permit in the field of heating, ventilating and air conditioning systems requires an applicant to demonstrate competency in:

1. User requirements for maintenance of temperature;
2. Humidity and ventilation systems;
3. Energy sources;
4. Heating, ventilating and air conditioning systems, including ducted, piped, unitary, steam and hot water systems; and,
5. Manual, electric and pneumatic control systems, including air distribution, heat transfer, energy conservation and air changing systems.

(c) The examination for a permit in the field of plumbing systems requires an applicant to demonstrate competency in:

1. User requirements for water supply, drainage and disposal, including private septic systems; and,
2. Gaseous distribution systems, including processing piping, oxygen, air and other gases, heating and utilities.

(d) The examination for a permit in the field of electrical systems requires the applicant to demonstrate competency in:

1. User requirements for both primary and secondary distribution, illumination, controls and switches and communication systems; and,
2. Power, including resistance heating, signals and motors.

(e) The examination for a permit in the field of fire protection systems requires the applicant to demonstrate competency in:

1. User requirements for fire protection of life and property, life safety requirements, methods of fire prevention, wet and dry standpipes, use of fire retardants and fire proof materials;

2. Suppression;

3. Fire characteristics;

4. Smoke; and,

5. Gases.

(2) **REQUIREMENTS FOR ENTRANCE TO EXAMINATIONS.** To be eligible to take a written examination for a permit as a designer of engineering systems, an applicant shall have 7 years of approved experience in specialized engineering design work, up to 4 years of which may be equivalent academic training or apprenticeship as provided in s. 443.07 (2), Stats.

(3) **APPLICATION FOR EXAMINATION.** An application for examination must be filed with the board no later than 2 months before the scheduled date for the examination.

(4) **EXAMINATION AND REFUND FEES.** The fee for a designer examination and requirements for refund of fees are specified in s. 440.05, Stats., and ch. RL 4.

(5) **TIME, DATE AND SITE OF EXAMINATIONS.** The examinations shall be held at a time, date and site specified by the board.

(6) **GRADING OF WRITTEN EXAMINATIONS.** An applicant's experience rating is not considered by the board in grading the applicant's written examination.

(7) **REEXAMINATION PROCEDURE.** An applicant for a designer examination who fails an examination or any part of an examination may retake any part of the examination failed at a regularly-scheduled administration of the examination. If an applicant fails to pass on reexamination of the parts failed, or the current examination parts equivalent to the parts failed, within 4 years from the date of receipt of the results of the first failure of the examination or any part of the examination, the applicant is required to take and pass the entire examination. If the applicant retakes the entire examination, the applicant shall pay the original examination fee under ch. RL 4. The board shall determine which parts of a current examination are equivalent to the examination parts failed by an applicant.

(8) **EXAMINATION REVIEW.** (a) *One-year limitation.* Any applicant for a designer examination may only review questions on any part of an examination failed by the applicant within one year from the date of the examination, as specified in s. 443.09 (6), Stats.

(b) **REVIEW PROCEDURE.** An applicant shall contact the board office, located at 1400 East Washington Avenue, Madison, Wisconsin 53702, to schedule an appointment to review the appropriate examination parts. The applicant may take notes on the examination questions reviewed. No notes may be retained by the applicant following the review. All notes taken during the review shall be placed in the applicant's file. The Register, February, 1987, No. 374

review may not take place within 30 days prior to a scheduled examination.

History: Cr. Register, February, 1987, No. 374, eff. 3-1-87.

**A-E 5.05 Application contents.** An application shall include:

- (1) Transcripts or apprenticeship records verifying applicant's education and training;
- (2) References from at least 5 individuals, 3 of whom have personal knowledge of the applicant's work involving the preparation of plans and specifications;
- (3) A chronological history of the applicant's employment;
- (4) Any additional data, exhibits or references showing the extent and quality of the applicant's technological experience that may be required by the designer section.

History: Cr. Register, February, 1987, No. 374, eff. 3-1-87.

**A-E 5.06 Designer permit limitation.** (1) Design services which may be performed by designers are the preparation of plans and specifications, consultation, investigation and evaluation in connection with the preparation of plans and specifications in those fields set forth in sub. (2).

(2) Permits for the design of engineering systems shall be issued in the following fields:

- (a) Heating, ventilation and air conditioning systems;
- (b) Plumbing systems;
- (c) Electrical systems; and,
- (d) Fire protection systems.

(3) Permit numbers shall designate the fields to which permits are restricted.

(4) Designers may not perform design services in those fields for which they do not hold a permit, unless the designer or building involved is exempt under ss. 443.14 and 443.15, Stats.

(5) A person who holds an industrial systems permit issued prior to January 31, 1985 may continue to renew the permit under s. 443.07 (6), Stats., until January 31, 1988.

Note: From April 1, 1971 to January 1, 1985, permits were issued in the field of industrial systems. The board determined in 1984 that it could not define the field of industrial systems and could not prepare an examination for the field of industrial systems. On the basis of this determination, the board has discontinued issuing new permits in the field of industrial systems.

History: Cr. Register, February, 1987, No. 374, eff. 3-1-87.