

## Chapter Trans 503

MOTOR-DRIVEN CYCLE, MOPED  
AND MOTOR BICYCLE SAFETY PROGRAM

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**Trans 503.01 Purpose.** The purpose of this rule is to implement the motor-driven cycle, moped and motor bicycle safety program under s. 85.30, Stats.

History: Cr. Register, April, 1982, No. 316, eff. 5-1-82.

**Trans 503.02 Definitions.** In this chapter:

- (1) "Department" means the department of transportation.
- (2) "Applicant" means an organization incorporated under chs. 180 or 181, Stats., a vocational, technical and adult education district, a school district, or a unit of state, county, city, village or town government.

Note: For private organizations, this definition is satisfied by the filing of articles of incorporation with the secretary of state.

History: Cr. Register, April, 1982, No. 316, eff. 5-1-82.

**Trans 503.03 Priorities.** The department shall administer the program to support the following activities in the order of priority indicated:

- (1) Basic riding courses.
- (2) Public awareness program.
- (3) Safety education.
- (4) Improved testing.

History: Cr. Register, April, 1982, No. 316, eff. 5-1-82.

**Trans 503.04 Basic riding courses.** (1) **APPLICATION AND CONTRACT.** Upon application and approval, the department shall enter into grant contracts with applicants for the reimbursement of expenses incurred in conducting basic riding courses.

Note: Application and grant contract forms are available from the department of transportation, office of transportation safety, P.O. Box 7910, Madison, Wisconsin 53707.

(2) **GENERAL GRANT POLICIES.** (a) The department in considering grant applications shall attempt to avoid or minimize the offering of duplicate courses by applicants in the same area.

(b) The department shall attempt to encourage courses in all areas of the state and shall avoid a concentration of grants in one area.

(3) **COURSE REQUIREMENTS.** To be eligible for reimbursement, a basic riding course shall meet the following minimum requirements:

- (a) The course shall be open to the general public.

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(b) The course shall have a curriculum approved by the department.

(c) The applicant shall be solely responsible for renting the course site, furnishing any necessary audio-visual equipment and painting the driving range.

(d) The course instructor shall be certified as having successfully completed a safety instructor course with a curriculum approved by the department.

(4) REIMBURSEMENT. (a) For contracts made in 1982, the reimbursement for course costs shall be \$30 per student or 60% of actual cost, whichever is less, and the student fee shall be \$20 per student or 40% of the actual cost, whichever is less.

(b) For each year following 1982, the rates in par. (a) shall be adjusted to reflect statewide average costs and inflation.

(c) Reimbursement under this subsection may not exceed 60% of the actual course cost. No reimbursement may be provided under this subsection for a course for which the students are required to pay more than 40% of the actual course costs.

Note: The intent of this section is that courses be funded 60% by state money and 40% by student fees to encourage student commitment.

(5) AUDITS. The grant recipient shall be required to keep accurate records of the use of grant money, curricula, names of instructors and students, attendance, and the names of students who successfully complete a course. The department shall periodically audit these records.

(6) REPORTING REQUIREMENT. The grant recipient shall provide the department with the following information within 30 days after completion of any basic riding course for each student who has completed the course: name, address, driver license number, sex, date of birth, course location, date of graduation, and instructor's name and certification number.

(7) INSTRUCTORS. (a) If necessary to ensure the existence of a sufficient number of trained instructors, the department may contract with a qualified chief instructor to provide instructor training.

(b) If there is a need for instructors and the procedure under par. (a) is not adequate to meet the need, the department may reimburse the training costs of approved persons. Reimbursement may cover tuition, course material, meals, lodging and any pre-approved additional expenses. The department shall reimburse 50% of these costs after successful completion of the training, and shall reimburse the remaining 50% after the person has conducted an entire basic riding course.

History: Cr. Register, April, 1982, No. 316, eff. 5-1-82; emerg. am. (4) (c), eff. 4-12-84.

**Trans 503.05 Public awareness programs.** The department shall aid other organizations in the promotion of motorcycle safety by furnishing them with educational and informational materials for display and distribution. The department's participation in activities under this section shall not extend beyond the furnishing of materials.

History: Cr. Register, April, 1982, No. 316, eff. 5-1-82.  
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**Trans 503.06 Safety education.** The department shall conduct public workshops, rallies and programs to cover safety-related topics such as alcohol and drug abuse, helmet use, and improved driving techniques.

History: Cr. Register, April, 1982, No. 316, eff. 5-1-82.

**Trans 503.07 Improved testing.** The department shall annually allocate funds to improve the testing of applicants for motor-driven cycle, moped and motor bicycle endorsements or licenses. The amount allocated shall be made available to the division of motor vehicles to use for training or the purchasing of equipment.

History: Cr. Register, April, 1982, No. 316, eff. 5-1-82.