

**Chapter PB 6****PUBLIC EXAMINATION OF BOARD RECORDS**

PB 6.01 Examination and copying of  
board records

**PB 6.01 Examination and copying of board records.** (1) Except as specifically excluded hereafter, all records and files of the personnel board shall be open to inspection, copying, or duplicating, with proper care, during office hours, and subject to such logistical or administrative provisions as may be prescribed. The following material may be exempt from disclosure under the provisions of this rule if the legal custodian, who shall be the board legal counsel, determines the public interest in non-disclosure outweighs the benefits of open access:

(a) Matter ordered sealed in the public interest or as otherwise required or permitted by law by the board or a hearing officer.

(b) Matter containing the advice of counsel rendered to the board or board members that falls within the lawyer-client privilege defined by section 905.03, Wis. Stats.

(c) Matter containing the mental impressions of the board or board members with regard to the consideration of cases before the board in its quasi-judicial capacity, such as draft opinions and memoranda and internal board correspondence.

(2) In the event the legal custodian determines to deny access to any record or records, he or she shall give written notice to the person who made the request for access to the record of the determination and reasons therefore within 15 working days of receipt of the request for access.

(3) The decision of the legal custodian may be appealed to the board by filing a written request for review at the board office.

**History:** Cr. Register, June, 1976, No. 246, eff. 7-1-76.