

served upon a foreign corporation in any other manner now or hereafter permitted by law.

History: Cr. Register, December, 1972, No. 204, eff. 1-1-73.

EAB 2.09 Investigation and review. (1) **PERIODIC REVIEW.** The board or its duly authorized representative shall investigate and review all approved schools and courses of instruction. The method of review shall be determined by the board in each case, and generally will consist of such of the following as it deems appropriate to the particular situation:

(a) Consideration of information available from the following: federal trade commission, better business bureaus, the Wisconsin department of justice—office of consumer protection, other state or other official approval agencies, local school officials or interested persons.

(b) Review of the quarterly reports and statements from the school involved.

(c) Conferences with officials or representatives of the school involved or with interested persons including former students or parents of former students.

(d) Public hearing respecting the course of instruction under review with adequate written notice of the holding thereof to the school offering the course of instruction.

(e) Investigation by visitation of the school involved.

(2) **UPON COMPLAINT.** In addition to investigation upon its own initiative, the board may investigate any school and its courses or courses of instruction upon receipt of a complaint from an interested person.

History: Cr. Register, December, 1972, No. 204, eff. 1-1-73.

EAB 2.10 List of approved schools and courses of instruction. (1) **DISTRIBUTION.** A directory of approved schools and courses of instruction shall be distributed by the board to all approved schools and to others upon request. Cumulative supplements to such directory bringing it up to date by showing additions and removals subsequent to the distribution of the directory shall be distributed by the board from time to time. The directory shall be brought up to date by distribution of a new directory of approved schools and courses of instruction whenever the changes from the last directory are sufficient therefor.

(2) **CURRENT LISTING.** The board shall at all times maintain as a part of its official records a complete listing of the schools and courses of instruction which are currently approved by it. The current list of approved schools and courses of instruction shall be maintained at the office of the executive secretary of the board.

History: Cr. Register, December, 1972, No. 204, eff. 1-1-73.

EAB 2.11 Application and renewal fees. (s. 38.51 (10) (b), Stats.)

(1) **APPLICATION FEES FOR INITIAL SCHOOL APPROVAL.** A school which is not approved to operate or do business in the state and which is applying for approval shall pay a fee of \$100, plus a fee for each course of instruction the school wishes to offer or advertise in the state, as provided in sub. (3).

EAB 2

(2) **ANNUAL FEES FOR RENEWAL OF SCHOOL APPROVAL.** Each school approved to operate or do business in the state shall pay an annual fee of \$100, due on September 1 of the year following the calendar year in which approval was initially granted, and on September 1 of each year thereafter. Failure to pay renewal fees on or before the due date shall be sufficient grounds for revocation of approval.

(3) **APPLICATION FEE FOR APPROVAL OF COURSES OF INSTRUCTION.** A school shall pay an application fee of \$150 when applying for approval of a course of instruction.

(4) **EFFECT OF DENIAL OF APPROVAL.** If the board denies approval to a school or to one or more courses of instruction of a school, and an appeal of the board's decision is not made or is unsuccessful if made, then the fees paid are not refundable, and appropriate fees as provided in this section shall be paid if the school subsequently reapplies for approval.

(5) **WAIVER OF FEES.** The board may in its sole discretion waive, in whole or in part, fees otherwise payable by schools for reinstatement of approval which has been revoked or has expired, if the board determines that a re-evaluation of the school's courses of instruction is unnecessary.

(6) **CHANGE OF OWNERSHIP OR CONTROL.** Approval of a school terminates at the time when the ownership or control of the school changes from that indicated on its most recent application filed with the board. An approved school shall notify the board of any proposed change of ownership or control. An amended application reflecting the change of ownership or control shall be submitted to the board by the prospective owner or owners prior to the effective date of the transfer and shall be accompanied by a fee of \$75. A school may request an interpretation of the board as to the application of this section to a contemplated change of ownership or control.

History: Cr. Register, September, 1976, No. 249, eff. 10-1-76; am. Register, November, 1980, No. 299, eff. 12-1-80.