

Chapter PW-MH 60

MENTAL HYGIENE

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PW-MH 60.01 Traffic and conduct on Wisconsin Diagnostic Center Property. (1) **DEFINITIONS.** Unless the context otherwise requires:

(a) "Department" is the Wisconsin State Department of Public Welfare.

(b) "Diagnostic Center" is the Wisconsin Diagnostic Center.

(c) "Superintendent" is the superintendent of the diagnostic center.

(2) **POLICE OFFICERS.** Such persons as shall be authorized by the superintendent shall be constituted police officers and shall have the power to enforce these rules and regulations, and for the purposes thereof shall police the diagnostic center property. Such officers shall have all the powers provided in section 46.05 (2), Wis. Stats., 1957. Said police officers shall be identified by an appropriate shield or badge, bearing the words, "Police, Wisconsin Diagnostic Center", and bearing a number, which badge shall be conspicuously worn when enforcing these regulations.

(3) **MOTOR VEHICLE REGULATIONS.** Except those exempted under subsections (4) (b) 4, 5 and 6, (d), (e) and (f), no person shall operate an automobile on the diagnostic center grounds at the rear of the diagnostic center nor on the easterly driveway leading to said grounds unless the vehicle has affixed to its bumper an identification tag, decal or other identification lawfully issued under subsection (4) (c).

(4) **PARKING.** (a) Parking of motor vehicles is prohibited at all times on the diagnostic center grounds at the rear of the diagnostic center building, and on the easterly driveway leading to said grounds except to persons designated in subsections (b), (d) and (e); and the superintendent or his designated representative shall designate and mark the areas for the purposes specified in subsections (d) and (e) and is authorized to establish, designate and reserve parking spaces in the remaining areas available therefor on said grounds and driveway for the persons and groups specified in subsection (b).

(b) The persons included under paragraphs 1, 2 and 3 may park automobiles identified in the manner provided in subsection (c) and

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persons included under paragraphs 4, 5 and 6 may park automobiles without such identification, in the parking areas designated as provided in subsection (a):

1. The superintendent.
2. Such officials and employes of the center as the superintendent may specify.
3. The Director of the Division of Mental Hygiene and such employes of the Division as the superintendent may specify.
4. Members of the State Board of Public Welfare and the Director of the Department; and any other members of the Department staff doing official business at the center and having the superintendent's permission to park.
5. Persons not connected with but on business with the center.
6. Other persons as designated by the superintendent.

(c) To facilitate the administration of subsection (b) 1, 2 and 3, the superintendent or his representative shall procure identification tags, decals or other identification designed to be affixed to the rear bumper of the vehicle and he shall issue such marker at cost to those eligible under subsection (b) 1, 2 and 3.

(d) Parking is prohibited at all times in areas which must be kept clear for the passage of fire apparatus. Said areas shall be designated by standard signs reading, "Fire Zone, No Parking at Any Time, Day or Night".

(e) Parking is prohibited at all times in areas which must be kept clear for vehicles to load and unload. Such areas shall be designated by standard signs reading, "Loading Zone, 30 Minute Limit, Day or Night".

(f) For the purposes of going to or leaving their place of employment, officers and employes of the naval armory located adjacent to the diagnostic center may operate their automobiles over the diagnostic center grounds and the easterly driveway leading thereto provided that such operation shall be subject to the provisions of this rule and regulations hereunder.

(g) On the driveway on the westerly side of the diagnostic center property (such driveway existing by virtue of a reservation by the regents of the University of Wisconsin of an easement for driveway purposes, in a quit claim deed, dated June 17, 1953, in which said regents conveyed the diagnostic center property to the State of Wisconsin—State Department of Public Welfare—such driveway to be used jointly by the parties) there is prohibited:

1. The parking of any vehicle as defined by sec. 340.01 (73), Wis. Stats.
2. The placing or use of any obstruction whatever which prevents the passage of any vehicle on or over the driveway.
3. The operation of any vehicle in excess of 15 miles per hour.

(h) Any motor vehicle parked in violation of this subsection may be towed off the premises and stored at the owner's expense.

(5) **TRAFFIC REGULATIONS.** (a) As a safety measure, there is hereby established a maximum speed limit of 15 miles per hour for motor vehicle traffic on the area at the rear of the diagnostic center and the easterly driveway leading to said grounds.

(b) All trucking on the diagnostic center grounds is prohibited, except for purposes of delivery to the center or for center construction projects.

(6) SEVERABILITY. The provisions of this rule are severable. If any provision of this rule is invalid, or if the application thereof to any person or circumstance is invalid, such invalidity shall not affect other provisions or applications which can be given effect without the invalid provision or application.

(7) PENALTY. The penalty for violating any of these rules and regulations shall be as provided in section 946.73, Wis. Stats.

History: Cr. Register, February, 1959, No. 38, eff. 3-1-59.

PW-MH 60.02 Traffic and conduct on Mendota State Hospital property. (1) DEFINITIONS. Unless the context otherwise requires:

(a) "Department" is the Wisconsin State Department of Public Welfare.

(b) "Hospital" is the Mendota State Hospital.

(c) "Superintendent" is the Superintendent of the Mendota State Hospital.

(d) "Road" or "driveway" includes courts, circles, drives and lanes.

(2) POLICE OFFICERS. Such persons as shall be authorized by the hospital superintendent as to the hospital property shall be constituted police officers and shall have the power to enforce these rules and regulations, and for the purposes thereof shall police the properties under their respective jurisdictions. Such officers shall have all the powers provided in section 46.05 (2), Wis. Stats., except where such powers are specifically limited or modified by the department. Said police officers shall be identified by an appropriate shield or badge bearing the words "Police, Mendota State Hospital", and bearing a number, which badge shall be conspicuously worn when enforcing these regulations. Such officers may warn motor vehicle operators regarding defective equipment and require the owners to have the defects repaired.

(3) MOTOR VEHICLE REGULATIONS. (a) 1. No person not holding a valid and current operator's license issued under chapter 343, Wis. Stats., shall operate any motor vehicle on any roadway, driveway or parking lot of the hospital unless exempt under the provisions of section 343.05 (2) Wis. Stats., from the requirement that he hold such a license in order to operate a motor vehicle on the highways of this state, and no person shall operate a motor vehicle on said grounds except on what clearly appears to be driveways, roadways or parking lots.

2. No person shall operate any motor vehicle on any driveway, roadway or parking lot of the hospital unless the same has been properly registered as provided by chapter 341, Wis. Stats., unless exempt under an applicable provision of section 341.05, Wis. Stats., from the requirement that the vehicle be registered in order that it may be operated on the highways of this state.

(b) All provisions of chapter 346, Wis. Stats., entitled "Rules of the Road", which are applicable to highways as defined in section 340.01 (22), Wis. Stats., are hereby adopted for the regulation of traffic on the roadways and driveways under the control of the superintendent except as follows:

1. Provisions of chapter 346, Wis. Stats., which are in conflict with any specific provision of these regulations.

2. Penalty provisions of chapter 346, Wis. Stats.

3. Sections 346.61 through 346.74, Wis. Stats.

(4) **PARKING.** (a) Parking is prohibited at all times on the hospital grounds, roadways and driveways, except that the superintendent of the hospital or his designated representative (as to the hospital property) are authorized to establish necessary parking areas on the properties under his jurisdiction, including areas having parking spaces reserved for specified persons and areas as appropriate and safe for parking for specific groups at specific times, providing such areas are properly posted.

(b) Parking in any reserved parking area is prohibited to persons other than those specifically assigned to such area by the superintendent; and motor vehicles so assigned to any of the reserved parking areas shall be identified by an appropriate parking permit affixed to the rear bumper of vehicle so designated by the superintendent.

(c) Parking is prohibited at all times in areas which must be kept clear for the passage of fire apparatus. Said areas shall be designated by the proper superintendent by standard signs reading, "Fire Zone, No Parking At Any Time, Day or Night".

(d) Parking is prohibited at all times in areas which must be kept clear for vehicles to load and unload. Such areas shall be designated by the proper superintendent by standard signs reading, "Loading Zone, 30-Minute Limit, Day or Night".

(e) Parking is prohibited at all times as follows:

1. In a driveway.
2. In a firelane.
3. Across a line marking the outside limits of a parking stall.
4. Overtime in a zone having a maximum designated time limit for parking.
5. In a stall already occupied in whole or in part by another motor vehicle.
6. In any area designated as a "no parking" zone.
7. Within 4 feet of the outside limits of any loading or unloading dock or zone.

(f) Motor vehicles parked in a restricted parking area without a permit, or motor vehicles parked in a fire zone, loading zone or no parking zone, or in a parking area at time when parking therein is prohibited, and unlicensed or partially dismantled motor vehicles, may be towed off the premises and stored at the owner's expense.

(5) **TRAFFIC REGULATIONS.** (a) As a safety measure, the maximum speed on the following driveways and roadways on the hospital property shall be:

1. Ten miles per hour on all roadways at crosswalks or intersections with sidewalks and any place where patients are being escorted or walking in groups, and on roadways designated as "courts", "alleys", or "circles".
2. Fifteen miles per hour on Canteen Road, Goodland Road, Tower Road, Lake Road, and Garden Road.
3. Twenty-five miles per hour on Main Drive, Memorial Drive, Service Road, and North Road.

(b) On the hospital grounds, all vehicles shall come to a full and complete stop at the following intersections and places:

1. Main drive at entrance to Troy Drive.
2. Main Building Circle at intersection with Main Drive.

should not be seen or heard by other staff or patients during an interview. The furnishings of each office should be appropriate to its functions.

(e) **Play therapy room.** A separate play therapy room may be desirable dependent upon the number of professional persons engaged in this activity. It will also depend upon the size of the professional offices and the needs of the professional personnel.

Minimum play therapy room furnishings:

1. Storage space for play equipment.
2. Work-play space either in the form of a table and/or on top of storage cabinets.
3. Running water and sink with drain available.
4. Selected play equipment.

(f) **Conference room.** A separate conference room should be provided for staff and board meetings and for various teaching and consultative functions.

(6) **CLINIC RECORDS.** A case record shall be maintained on each patient accepted for evaluation or treatment. The clinic staff, with approval of the board of directors, shall determine the type and method of maintaining such case records consistent with the needs of the clinic and professional standards.

(7) **STATISTICAL REPORTS.** In addition to such special reports as the state department of public welfare may require, or the clinics may wish to submit, the following report shall be filed with the department: Annual report of clinic activity to clinic board and the community in accordance with section 51.36 (7) (d), Wis. Stats. 1959.

(8) **PERSONNEL.** Specific personnel practices and policies shall be determined by the clinic board in consultation with the director of the clinic and shall include such items as employment procedures, work hours, vacation, sick leave, insurance, termination and retirement. These shall be in written form and be made known to those responsible for the clinic program.

Recommended:

The details of personnel practices and policies should be consistent with those of the community in which the clinic is located. In situations where policies are not established, the clinic may adopt or adapt standards set forth under state civil service.

History: Cr. Register, September, 1960, No. 57, eff. 10-1-60.

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