

tisement in such newspaper or newspapers as the court may direct, weekly, for three consecutive weeks, calling on all persons who may have claims against such building and loan association arising during the course of the liquidation proceedings, to present same to the special deputy commissioner of banking and make legal proof thereof at a place and within a time, not earlier than the last day of publication, to be therein specified. Proof of such notice shall be filed with the clerk of the circuit court. The special deputy commissioner of banking may accept or reject any claims so filed. Any party interested may file written objections to any such claim with the special deputy commissioner of banking, and in such event said claim shall be determined by the court after such notice to all interested parties as the court may prescribe. In the event of the rejection of any such claim by the special deputy commissioner of banking without objection thereto having been filed by any other interested party, such claim shall be forever barred unless suit thereon be brought within three months after notice of such rejection by registered mail shall have been given to the claimant by the special deputy commissioner of banking.

Approved July 12, 1943.

No. 341, A.]

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CHAPTER 519.

AN ACT to amend 14.71 (1m) and 16.105 (2) and to create 16.105 (2) (b), (c) and (d) of the statutes, relating to intermediate step increases in salary ranges.

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

SECTION 1. 14.71 (1m) of the statutes is amended to read:

14.71 (1m) *It is the declared public policy that, consistent with section 16.105 (2), salaries of employes in the competitive division of the classified service, as defined in section * * * 16.09, * * * shall be increased from year to year until the maximum of the range for the position has been reached in recognition of meritorious service, as provided in section 16.105. Except as otherwise provided herein and in section 16.105, such increases shall be made only at the beginning of a fiscal year. Heads*

of departments, boards, commissions and institutions shall on or before * * * *July 1* in each year file with the director of the bureau of personnel and the director of the budget a list of * * * employes showing their then existing salaries and their proposed new salaries. Salary increases at other periods in the fiscal year *as provided by section 16.105 (2)* may be allowed only upon approval of the *personnel board and the emergency board*. No salary increase shall take effect unless it conforms to and is within the salary range *and at the proper intermediate step* established for the position under section 16.105. * * *

SECTION 2. 16.105 (2) of the statutes is amended to read:

16.105 (2) (a) The director, after a public hearing, with the advice and approval of the personnel board, shall establish and maintain standard salary ranges for all positions and employments in the state service to which this chapter applies. Such ranges shall provide initial and maximum rates of pay for the different grades and classes of positions and for increases in compensation *in intermediate steps to be determined by the board* within the ranges so established after periods of meritorious service * * * *to govern the extent of the salary adjustment which an employe may receive*. The salary of no person holding any such position or employment shall be certified by the director, unless such salary conforms to and is within the salary range *and at an intermediate step* established under * * * this subsection; *but this provision shall not prevent the payment of any bonus or of any added pay for added regular hours of work under rules and regulations of the board, which shall be considered separately from the basic salary rate of the employe. Salary adjustments not made in accordance with this section shall be made as provided in subsection (4)*.

SECTION 3. 16.105 (2) (b), (c) and (d) of the statutes are created to read:

16.105 (2) (b) Salary adjustments shall be made for employes in accordance with this section and rules and regulations of the board. As of July 1 of each year, each employe who has then completed his applicable probationary period shall receive a salary adjustment for meritorious service of one intermediate step, as determined by the board pursuant to paragraph (a); provided that an employe shall at this time receive a salary adjustment of an additional intermediate step for especially meri-

torious service on the recommendation of his appointing officer and the approval of the director. No salary adjustment provided herein shall be made for any employe if his appointing officer on or before July 1 of the year in question notifies the director that the salary adjustment is being withheld and submits a statement in support of his action. In such an event, the appointing officer shall forthwith in writing notify any employe affected and the employe may within 15 days of the date of mailing of such notice file with the director a statement of his position. The statement of the appointing officer shall be subject to inspection by the employe or any representative or agent of the employe. In case an appointing officer's statement withholding a salary adjustment is duly contested by an employe, the board shall review the statements on file, together with any other relevant information, and may at its discretion hold a hearing on the issue. The board shall issue an order either affirming the action of the appointing officer or granting the salary adjustment in issue. Such order of the board shall be final and shall not be subject to appeal.

(c) An employe, on the completion of his probationary period with meritorious service within 6 months after a July 1 salary adjustment date, shall receive a salary adjustment of one intermediate salary step on the recommendation of his appointing officer and the approval of the director.

(d) Each appointing officer shall prepare a statement of the sums estimated to be necessary for payment of salaries as provided by this section, and thereafter the director, after conference and consultation with appointing officers, the director of the budget, and the emergency board, shall determine and recommend to all such appointing officers, not later than September 15 of each even-numbered year, the minimum amount for the coming biennium, which shall be included in their biennial budget request for salaries including such intermediate step salary increases. Each appointing officer shall, in submitting his budget to the governor-elect and to the joint committee on finance, request an amount at least equal to the minimum amount recommended by the director for salaries as provided in such salary schedules. Sums appropriated for salaries shall not be used for any other purpose.

SECTION 4. Within 30 days after the effective date of this act, the director of personnel shall for the biennium starting July 1,

1943, make the recommendations provided by section 16.105 (2). Within 10 days thereafter, each appointing officer shall file with the director of the budget a statement as to the sufficiency of his appropriation to provide salary increases in accordance with such recommendations, and the director of the budget shall promptly inform the emergency board thereof.

Approved July 12, 1943.

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[Published July 14, 1943.

CHAPTER 520.

AN ACT to create 331.345 of the statutes, relating to bonds and undertakings upon which individuals are sureties.

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

SECTION 1. 331.345 of the statutes is created to read:

331.345 JUSTIFICATION OF INDIVIDUAL SURETIES. (1) This section shall apply to any bond or undertaking in an amount of more than \$1,000 whereon individuals are offered as sureties, which is authorized or required by any provision of the statutes to be given or furnished in or in connection with any civil action or proceeding in any court of record in this state, in connection with which bond or undertaking real property is offered as security.

(2) Before any such bond or undertaking shall be approved, there shall be attached thereto and made a part of such bond or undertaking a statement under oath in duplicate by the surety that he is the sole owner of the property offered by him as security and containing the following additional information:

(a) The full name and address of the surety.

(b) That he is a resident of this state.

(c) An accurate description by lot and block number, if part of a recorded plat, or by metes and bounds of the real estate offered as security.

(d) A statement that none of the properties offered constitute the homestead of the surety.

(e) A statement of the total amount of the liens, unpaid taxes and other encumbrances against each property offered.