

**WISCONSIN DEPARTMENT OF CHILDREN AND FAMILIES**  
**NOTICE OF PROPOSED GUIDANCE DOCUMENTS**  
**AND INVITATION TO SUBMIT PUBLIC COMMENTS**

Pursuant to Wis. Stat. § 227.112, the Wisconsin Department of Children and Families (the “Department”) hereby seeks public comments on the proposed guidance documents listed below.

**LOCATION OF PROPOSED GUIDANCE DOCUMENTS**

The Department’s proposed guidance documents may be reviewed at <https://dcf.wisconsin.gov/gdl>.

**SUBMITTING PUBLIC COMMENTS**

Public comments on the Department’s proposed guidance documents may be submitted at <https://dcf.wisconsin.gov/gdl>.

**DEADLINE FOR SUBMISSION OF COMMENTS**

The comment period for the proposed guidance documents listed below ends 21 days after the publication of this notice in the Wisconsin Administrative Register.

**PROPOSED GUIDANCE DOCUMENTS**

1.	Chapter 1 - Wisconsin Shares Child Care Subsidy Policy and Process Handbook - 10-14-2019
2.	Chapter 2 - Wisconsin Shares Child Care Subsidy Policy and Process Handbook - 10-14-2019
3.	Glossary - Wisconsin Shares Child Care Subsidy Policy and Procedure Manual - 10-14-2019
4.	BECR - Staff Record - Child Care Centers Form DCF-F-CFS0053 - 10-14-2019
5.	DECE - BECR - Emergency Preparedness and Response in Child Care Web Page - 10-14-2019
6.	DECE - BECR - Child Care Regulation Summary Reports - 10-14-2019
7.	Authorization to Administer Medication - BECR Form DCF-F-0059 - 10-14-2019
8.	Background Check Request - BECR Form DCF-F-5296-E - 10-14-2019
9.	Certification Application - Family and In-home Child Care Programs - BECR Form DCF-F-DWSW48 - 10-14-2019
10.	Child Care Enrollment - BECR Form DCF-F-CFS62 - 10-14-2019
11.	Daily Attendance Record - Licensed Child Care Centers - BECR Form DCF-F-2438 - 10-14-2019
12.	Regulatory Agency Approval/Acknowledgement to Operate a Child Care Business - BECR Form DCF-F-13259 10-14-2019