

**PROPOSED ORDER OF THE
STATE SUPERINTENDENT OF PUBLIC INSTRUCTION
REVISING PERMANENT RULES**

The scope statement for this rule, SS 115-14, was published in Register No. 707A, on November 14, 2014, and approved by State Superintendent Tony Evers, on November 24, 2014. Pursuant to *Coyne v. Walker*, the Department of Public Instruction is not required to obtain the Governor's approval for the statement of scope for this rule. *Coyne v. Walker*, No. 2013AP416, 2015 WL 686178 (Wis. Ct. App. Feb. 19, 2015).

The state superintendent of public instruction hereby proposes an order to repeal PI 26 Appendix; and to repeal and recreate PI 26, relating to academic and career planning and education for employment plans and programs.

ANALYSIS BY THE DEPARTMENT OF PUBLIC INSTRUCTION

Statute interpreted: ss. 121.02 (1) (m) and 115.28 (59), Stats.

Statutory authority: ss. 121.02 (1) (m) and 115.28 (59), Stats

Explanation of agency authority:

121.02 School district standards.

(1) Except as provided in s. 118.40 (2r) (d), each school board shall:

(m) Provide access to an education for employment program approved by the state superintendent. Beginning in the 1997-98 school year, the program shall incorporate applied curricula; guidance and counseling services under par. (e); technical preparation under s. 118.34; college preparation; youth apprenticeship under s. 106.13 or other job training and work experience; and instruction in skills relating to employment. The state superintendent shall assist school boards in complying with this paragraph.

115.28 General duties. The state superintendent shall:

(59) ACADEMIC AND CAREER PLANNING.

(a) Ensure that, beginning in the 2017-18 school year, every school board is providing academic and career planning services to pupils enrolled in grades 6 to 12 in the school district.

(b) Procure, install, and maintain information technology, including computer software, to be used statewide by school districts to provide academic and career planning services to pupils in grades 6 to 12.

(c) Provide guidance, training, and technical assistance to school districts and school district staff, including teachers and counselors, on how to implement model academic and career plans, including training and technical assistance that is necessary to implement the information technology under par. (b).

(d) Promulgate rules to implement this subsection.

Related statute or rule: N/A

Plain language analysis:

Pursuant to s. 121.02 (1) (m), Stats., school districts are required to provide education for employment programs that are approved by the state superintendent. The Department of Public Instruction (DPI) promulgated PI 26 to administer this requirement. Beginning in the 2017-18 school year, school districts will also be required to provide academic and career planning services under s. 115.28 (59), Stats. The DPI is required to promulgate rules to implement this new requirement. The DPI is revising the existing rule provisions regarding education for employment programs and adding new rule provisions regarding academic and career planning services.

Summary of, and comparison with, existing or proposed federal regulations: N/A

Comparison with rules in adjacent states: N/A

Summary of factual data and analytical methodologies:

Connecting school districts' Education for Employment Plans and Programs with the new academic and career planning initiative will increase efficiency and effectiveness.

Analysis and supporting documents used to determine effect on small business or in preparation of economic impact report: N/A

Anticipated costs incurred by private sector: N/A

Effect on small business:

The proposed rules will have no significant economic impact on small businesses, as defined in s. 227.114 (1) (a), Stats.

Agency contact person: (including email and telephone)

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Place where comments are to be submitted and deadline for submission:

Comments should be submitted to Carl Bryan, Department of Public Instruction, 125 S. Webster Street, P.O. Box 7841, Madison, WI 53707-7841 or at Carl.Bryan@dpi.wi.gov. The Department will publish a hearing notice in the *Administrative Register* which will provide information on the deadline for the submission of comments.

SECTION 1. PI 26 is repealed and recreated to read:

CHAPTER PI 26
EDUCATION FOR EMPLOYMENT PLANS AND PROGRAM

PI 26.01 Applicability and purpose. (1) Under s. 121.02 (1) (m), Stats., every school board shall provide access to an education for employment program approved by the state superintendent. Under s. 115.28 (59), Stats., the state superintendent shall ensure that every school board is providing academic and career planning services to pupils enrolled in grades 6 to 12 in the school district beginning in the 2017-18 school year.

(2) This chapter establishes the requirements for education for employment programs. The purpose of education for employment programs is to do all of the following:

- (a) Prepare elementary and secondary pupils for future employment.
- (b) Ensure technological literacy; to promote lifelong learning.
- (c) Promote good citizenship.
- (d) Promote cooperation among business, industry, labor, postsecondary schools, and public schools.
- (e) Establish a role for public schools in the economic development of Wisconsin.

(3) The purpose of academic and career planning services is to assist pupils with planning and preparing for opportunities after graduating from high school. These opportunities may include postsecondary education and training that leads to careers. This chapter describes school districts' academic and career planning responsibilities while allowing school districts to determine how they meet those responsibilities.

PI 26.02 Definitions. In this chapter:

(1) "Academic and career plan" means a comprehensive plan developed and maintained by a pupil that includes the pupil's academic, career, personal, and social goals and the means by which the pupil will achieve those goals both before and after high school graduation.

- (2) “Academic and career planning services” means the activities, instruction, resources, and opportunities provided by a school district to assist a pupil with developing and implementing an academic and career plan.
- (3) “Academic and career planning software tool” means the computer software program procured by the department under s. 115.28 (59) (b), Stats., to provide academic and career planning services, or a similar computer software program that allows pupils to download their academic and career plan.
- (4) “Child with a disability” has the meaning given in s. 115.76 (5), Stats.
- (5) “Department” means the Wisconsin department of public instruction.
- (6) “Education for employment program” means the program under s. 121.02 (1) (m), Stats.
- (7) “Individualized education program” has the meaning given in s. 115.76 (9), Stats.
- (8) “Parent” includes a guardian.
- (9) “Pupil postsecondary outcomes” means the activities a pupil pursues after high school graduation, which may include: pursuing postsecondary education and training, including at a technical college, college, or university; entering the workforce; serving in the armed forces; or undertaking other personal growth and development activities.
- (10) “School board” has the meaning given in s. 115.001 (7), Stats.
- (11) “State superintendent” means the state superintendent of public instruction.

PI 26.03 Education for employment program. (1) An education for employment program shall include a long-range plan approved by the school board and developed by a team of school district staff and community stakeholders, which may include businesses, postsecondary education institutions, and workforce development organizations. The long-range plan shall include all of the following:

- (a) An analysis of local, regional, and state labor market needs and the educational and training requirements for occupations that will fill those needs.
 - (b) A process used to engage parents in academic and career planning. The process shall do all of the following:
 1. Inform parents in each school year about what academic and career planning services their child receives.
 2. Provide parents with multiple opportunities during each school year to participate in their child’s academic and career planning.
 3. Update parents throughout the school year on the progress of their child’s academic and career planning.
 - (c) A description of all of the following:
 1. How, in each year of the plan, the school district will support pupils in academic and career planning, including meeting the requirements under subs. (2) and (3).
 2. The career and technical education provided in the school district.
 3. The professional development provided to staff to assist staff with delivering academic and career planning services to pupils in grades 6 to 12.
 4. How the education for employment program will meet the requirements of s. 121.02 (1) (m), Stats.
 - (d) A strategy to engage businesses, postsecondary education institutions, and workforce development organizations in implementing the education for employment program.
- (2) An education for employment program shall provide pupils with information and opportunities that lead to all of the following:
- (a) Career awareness at the elementary grade levels, including developing an understanding of the following:
 1. Why people work.
 2. The kinds of conditions under which people work.
 3. The levels of training and education needed for work.
 4. Common expectations for employees in the workplace.
 5. How expectations at school are related to expectations in the world of work.
 - (b) Career exploration at the middle school grade levels, including developing an understanding of the continuum of careers across work environments, duties, and responsibilities and how a pupil’s personal interests and skills relate to those careers. Career exploration may also include work-based learning experiences and career research identifying personal preferences in relation to occupations and careers pupils may pursue.
 - (c) Career planning and preparation at the high school grade levels, which shall include the following:
 1. Conducting career research to identify personal preferences in relation to specific occupations.
 2. School-supervised, work-based learning experiences.
 3. Instruction in career decision making.
 4. Instruction that provides for the practical application of academic skills, applied technologies, economics, including entrepreneurship education and personal financial literacy.

5. Pupil access to career and technical education programs, including programs at technical colleges.
6. Pupil access to accurate national, regional, and state labor market information, including labor market supply and demand.
7. Instruction and experience in developing and refining the skills and behaviors needed by pupils to obtain and retain employment.

(3) Beginning in the 2017-18 school year, an education for employment program shall provide pupils in grades 6 to 12 with academic and career planning services, including providing each pupil with all of the following:

- (a) Individualized support, appropriate to the pupil's needs, from school district staff to assist with completing and annually updating an academic career plan.
- (b) If a pupil is a child with a disability, the pupil's academic and career plan shall be made available to the pupil's individual education program team. The pupil's individualized education program team may, if appropriate, take the pupil's academic and career plan into account when developing the pupil's transition services under s. 115.787 (2) (g), Stats.
- (c) Access to an academic and career planning software tool that allows pupils to engage in career exploration and career planning and preparation.
- (d) Access to a formal process for connecting pupils to teachers and other school staff for assistance with the development and implementation of each pupil's academic and career plan.

PI 26.04 General requirements for school boards. The school board shall do the following:

- (1) Indicate on a pupil's transcript the name of each course completed by the pupil, the number of high school credits earned for each course, whether a course is eligible for postsecondary credit, and, if applicable, a course's participating postsecondary institution.
- (2) Annually review and, if necessary, update the long-range plan and education for employment program under s. PI 26.03. This review shall evaluate pupil postsecondary outcomes. At the conclusion of the review, the school board shall prepare a report on the school district's education for employment program. The report shall describe the education for employment program's current progress and future goals related to improving pupil postsecondary outcomes.
- (3) Publish its long-range plan under s. PI 26.03 (1) and the report under sub. (2) on the school district's website.
- (4) Annually notify parents of its education for employment program. The notice shall inform parents of the information and opportunities available to pupils under ss. PI 26.03 (2) and (3), including the availability of programs at technical colleges.

PI 26.05 Program approval. A program shall be approved by the state superintendent as long as the program complies with all of the requirements of this chapter and ss. 115.28 (59) and 121.02 (1) (m), Stats.

SECTION 2. EFFECTIVE DATE:

The rules contained in this order shall take effect on the first day of the month commencing after the date of publication in the Wisconsin Administrative Register, as provided in s. 227.22 (2) (intro.), Stats.