

CR 90-78

CERTIFICATE

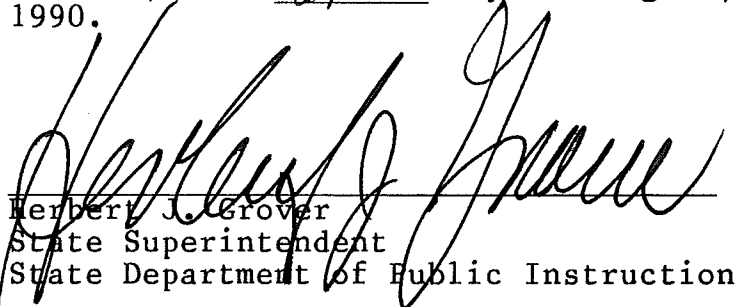
STATE OF WISCONSIN)
) SS
DEPARTMENT OF PUBLIC INSTRUCTION)

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Bureau

I, State Superintendent of the Department of Public Instruction and custodian of the official records of said department, do hereby certify that the annexed rule relating to public libraries, was duly approved and adopted by this Department on the first day of the month following publication in the Wisconsin Administrative Register.

I further certify that said copy has been compared by me with the original on file in this Department and the same is a true copy thereof, and of the whole of such original.

IN TESTIMONY WHEREOF, I hereunto set my hand and affixed the official seal of the Department at General Executive Facility (GEF) 3, 125 South Webster Street, P.O. Box 7841, in the city of Madison, this 24th day of August, 1990.


Herbert J. Grover
State Superintendent
State Department of Public Instruction

ORDER OF THE
STATE SUPERINTENDENT OF PUBLIC INSTRUCTION
AMENDING RULES

The state superintendent of public instruction hereby repeals PI 6.03 (1) (b); amends PI 6.03 (3) (a) to (d) and (5); repeals and recreates PI 6.03 (6); and creates subchapter I (title) of chapter PI 6, 6.01, 6.03 (1) (b) to (d) and subchapter II of chapter PI 6, relating to public libraries.

ANALYSIS BY THE DEPARTMENT OF PUBLIC INSTRUCTION

Statutory authority: ss. 43.09 (2), 43.24 (2) (n) and 227.11 (2) (a), Stats.

Statute interpreted: ss. 43.09, and 43.24 (2) (n), Stats.

1989 Wisconsin Act 21 requires the Wisconsin department of public instruction to promulgate rules to define "actual costs" of public libraries which provide interlibrary borrowing services to an individual. As a result of this act, ch. PI 6 has been divided into 2 subchapters in order to accommodate this new section pertaining to interlibrary borrowing.

Subch. I, pertaining to public library certification, specifies certificate renewal criteria for a certificate holder to continue education in librarianship which is either directly related to the position held or will permit advancement in the profession. Subch. I also states the following applicants may receive provisional one year certification:

1. An applicant whose qualifications indicate that he or she may be expected to complete certification requirements within one year from the date of application.
2. An applicant who was originally certified at the correct grade level but is no longer properly certified due to the population growth of the jurisdiction in which the public library he or she is employed at is located.
3. An applicant who was employed as administrator for the public library in which he or she is currently employed at the time the library became a member of a public library system.
4. An applicant who was employed as administrator for the public library in which he or she is currently employed for at least two years as of July 1, 1990.

Subch. II pertains to interlibrary borrowing.

The proposed rules also include other minor substantive changes.

SECTION 1. Subchapter I (title) of chapter PI 6 is created to read:

SUBCHAPTER I

PUBLIC LIBRARIAN CERTIFICATION

SECTION 2. PI 6.01 is created to read:

PI 6.01 DEFINITIONS. In this chapter:

- (1) "Division" has the meaning given under s. 43.01 (2), Stats.
- (2) "Public library system" has the meaning given under s. 43.01 (5), Stats.

SECTION 3. PI 6.03 (1) (b) is repealed.

SECTION 4. PI 6.03 (1) (b) to (d) are created to read:

PI 6.03 (1) (b) "County library" means a library created under s. 43.57, Stats.

(c) "Joint library" means a library created under s. 43.53, Stats.

(d) "Municipal library" means a library created under s. 43.52, Stats.

SECTION 5. PI 6.03 (3) (a) to (d) and (5) are amended to read:

PI 6.03 (3) (a) Grade I. Administrators of ~~public libraries in municipalities~~ municipal, joint and county public libraries with a municipal, joint municipal or county population of 8,000 or more and administrators of public library systems ~~and county library systems~~ shall hold grade I certificates. Grade I certificates shall be granted to applicants holding both a bachelor's degree from a college or university approved by an accrediting association of more than statewide standing and a fifth year degree from a library school program accredited by the American library association. An applicant holding a fifth year degree from an unaccredited library school program may be granted a grade I certificate if the division is satisfied that the program leading to that degree is substantially equivalent and the applicant's professional experience is demonstrative of the ability to provide professional library services.

(b) Grade II. Administrators of municipal, joint and county public libraries ~~public-libraries-in-municipalities~~ with a municipal, joint municipal or county population of between 4,000 and 7,999 persons shall hold at least grade II certificates. Grade II certificates shall be granted to applicants holding a bachelor's degree from a college or university approved by an accrediting association of more than statewide standing, including or supplemented by successfully completed courses in public library administration, selection of all types of library materials, organization of library materials and reference and information services.

(c) Grade III. Administrators of municipal, joint and county public libraries ~~in-municipalities~~ with a municipal, joint municipal or county population of between 2,000 and 3,999 persons shall hold at least grade III certificates. Grade III certificates shall be granted to applicants having successfully completed 2 years of study in a college or technical institution with courses in liberal arts and science or equivalent and the ~~university extension-directed-home-study-course†~~ successful completion of a basic library management course for public librarians ~~or-equivalent-coursework~~ approved by the division.

(d) Grade IV. Effective January 1, 1982, administrators of municipal, joint and county public libraries ~~in-municipalities~~ with a municipal, joint municipal or county population under 2,000 persons shall hold at least grade IV certificates. Grade IV certificates shall be granted to applicants who hold a high school diploma or equivalent and have successfully completed ~~the university-of-Wisconsin-extension-directed-home-study-course†~~ a basic library management course for public librarians ~~or-equivalent-coursework~~ approved by the division.

(5) Certificates under sub. (3) may be renewed upon evidence which satisfies the division that the holder has participated in continuing education in librarianship which is either directly related to the position

held or will permit advancement in the profession: ~~in system areas~~ the as follows:

(a) Individuals certified at grade levels I and II shall accumulate 15 continuing education points in the 5 year period prior to recertification.

(b) Individuals certified at grade levels III and IV shall accumulate 10 continuing education points in the 5 year period prior to recertification.

(c) Individuals provisionally certified at grade levels I and II under sub. (6) shall accumulate at least 3 continuing education points annually.

(d) Individuals provisionally certified at grade levels III and IV under sub. (6) shall accumulate at least 2 continuing education points annually.

(e) One continuing education point is the equivalent of 10 hours of participation in a learning activity.

(f) The ~~applicable~~ public library system to which the library belongs ; and in non-system areas the municipal library or the division, when a public library does not belong to a public library system, shall assist in determination of requirements for continuing education and validate records submitted evidencing a renewal applicant's participation in continuing education under this subsection.

SECTION 6. PI 6.03 (6) is repealed and recreated to read:

PI 6.03 (6) The division may grant provisional certification at the correct grade level, for a one-year period, to the following applicants:

(a) An applicant whose qualifications indicate that he or she is expected to complete certification requirements within one year from the date of application. The applicant shall provide the division a written schedule for completing the necessary requirements. This certificate may be renewed for a period of one year upon evidence that the applicant has completed at least half of the additional requirements which were needed for certification at the date of the original application.

(b) An applicant who was originally certified at the correct grade level but is no longer properly certified due to the population growth of the jurisdiction in which the public library he or she is employed at is located. This certificate may be renewed on an annual basis provided the applicant continues to work at the same library and complies with sub. (5).

(c) An applicant who was employed as the administrator for the public library in which he or she is currently employed at the time the library became a member or part of a public library system or a joint public library. This certificate may be renewed on an annual basis provided the applicant continues to work at the same library and complies with sub. (5).

(d) An applicant who was employed as the administrator for the public library in which he or she is currently employed for at least two years as of July 1, 1990. This certificate may be renewed on an annual basis provided the applicant continues to work at the same library and complies with sub. (5).

SECTION 7. Subchapter II of chapter PI 6 is created to read:

SUBCHAPTER II

INTERLIBRARY BORROWING

PI 6.10 DEFINITIONS. In this subchapter:

(1) "Interlibrary borrowing services" means services which involve the direct borrowing of library materials by an individual holding a valid borrower's card of another participating public library.

(2) "Loan" means a unit of service that involves checking out a single item from the library to an individual for use outside the library for a specified period. A renewal of that loan constitutes a separate loan.

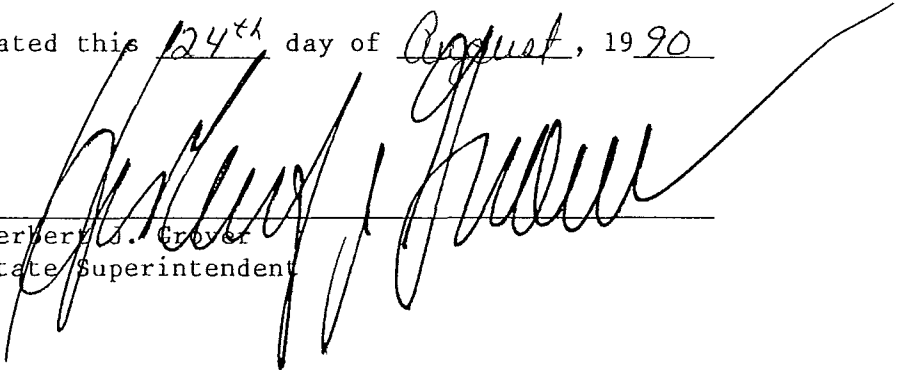
PI 6.11 REIMBURSEMENT RATES FOR THE COSTS OF PROVIDING INTERLIBRARY BORROWING SERVICES. (1) Under s. 43.24 (2) (n), Stats., if the system reimburses a participating public library for the costs of providing interlibrary borrowing services to an individual who holds a valid borrower's

card of another participating public library, the reimbursement may not exceed the actual costs incurred by the public library in providing such services.

(2) In determining the actual cost under s. 43.24 (2) (n), Stats., the total nonfederal operational expenditures of the public library in the preceding year shall be divided by the total number of loans made by the public library in the preceding year. Operational expenditures may not include capital expenditures.

The rules contained in this order shall take effect on the first day of the month commencing after the date of publication in the Wisconsin Administrative Register, as provided in s. 227.22 (2) (intro.), Stats.

Dated this 24th day of August, 1990



Herbert J. Grover
State Superintendent