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CERTIFICATE

STATE OF WISCONSIN

DEPARTMENT OF REGULATION AND LICENSING

TO ALL TO WHOM THESE PRESENTS SHALL COME, GREETINGS:

I, Ramona Weakland Warden, Director, Bureau of Health Service Professions in the Wisconsin Department of Regulation and Licensing and custodian of the official records of Board of Nursing do hereby certify that the annexed rules were duly approved and adopted by the Board of Nursing on the 25th day of May, 1989.

I further certify that said copy has been compared to me with the original on file in this office and that the same is a true copy thereof, and of the whole of such original.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the official seal of the board at 1400 East Washington Avenue, Madison, Wisconsin, this 26th day of May, 1989.

Ramona Weakland Warden
Ramona Weakland Warden, Director
Bureau of Health Service Professions
Department of Regulation and
Licensing

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JUN 15 1989

STATE OF WISCONSIN
BOARD OF NURSING

Revisor of Statutes

IN THE MATTER OF RULEMAKING	:	ORDER OF THE BOARD
PROCEDURES BEFORE THE	:	OF NURSING REPEALING, AMENDING
BOARD OF NURSING	:	AND CREATING RULES
	:	(Clearinghouse Rule 87-105)

ORDER

The Board of Nursing issues this order to repeal N 1.02 (5) and (7), and 1.03 (5); to renumber N 1.02 (2) to (4), (8), (10) and (11), 1.06 (1), (2) and (3); to renumber and amend N 1.03 (6) and ; to amend ch. N 1 (title), N 1.01 (2), 1.02 (6), 1.02 (9) (intro), 1.03 (title), (1), (2) (title), (2) (b) and (c), 1.04, 1.06 (title) and (intro), 1.06 (2) (title) and (intro), (2) (a) (intro), (2) (a) 1. a., (2) (a) 2. a., (2) (a) 2. d. through g., (2) (b) (title) and (intro), (2) (b) 1. b., (2) (b) 3. f., (3) (c) and (d), (3) (e) 3., (3) (f) Note, (4) (intro), (4) (a) through (d), and (4) (h), 1.07 and 1.08; to repeal and recreate N 1.02 (1), 1.03 (3) and 1.05; and to create N 1.02 (2), (8), (10) through (12) and (15), 1.03 (2) (d) and 1.06 (1) and (5) relating to program approval for schools of nursing.

Analysis prepared by the Department of Regulation and Licensing.

ANALYSIS

Statutory authority: ss. 15.08(5)(b), 227.11(2)(a), 441.01(3), Stats.

Statutes interpreted: ss. 441.01(3), 441.12(2), Stats.

In this order the board of nursing amends ch. N 1 so as to reflect a number of revisions in its policies and procedures by which it approves schools of nursing in this state.

Throughout the chapter the word "accreditation" is changed to "approval." The board no longer accredits schools of nursing since it recognized the national league for nursing as the official accrediting body for nursing programs. The board approves schools based on a school's accreditation by a board-recognized nursing accreditation agency, or on a school's meeting the board's standards.

In s. N 1.02, existing definitions are clarified, outdated language is deleted and new definitions are created for specific terms used in the chapter.

Under s. N 1.03, the approval process for new nursing programs is specified. The board lists required materials to be submitted, as well as a timetable for submission of the materials.

The board, under s. N 1.04, presents the criteria by which schools of nursing maintain continuing approval. Situations in which a probationary status may be imposed are also listed. The board specifies, under s. N 1.04(5), that it may withdraw approval if standards continue to be unmet following a board imposed probationary status.

In s. N 1.05, new language is added to specify conditions for review of a school of nursing by the board when the school does not hold accreditation or when board standards are not met.

Standards to be met for obtaining school approval or continuing approval are specified in s. N 1.06. Standards related to organization and administration, curriculum, instruction and faculty are presented.

Under s. N 1.07, the changes in nursing programs which require board approval are listed. New language specifies the areas of change which require board approval.

Finally, in s. N 1.08, the board lists requirements to be met by nursing schools upon closing of a school. New language related to record-keeping is added.

ORDER

The Board of Nursing orders as follows:

SECTION 1. N 1 (title) is amended to read:

N 1 (title) PROGRAM APPROVAL FOR SCHOOLS OF NURSING.

SECTION 2. N 1.01 (2) is amended to read:

N 1.01 (2) The intent of the board of nursing in adopting rules in this chapter is to reduce duplication that has existed between the board and national accreditation processes for nursing schools, to clarify requirements, and to develop efficient timelines for the nursing school ~~accreditation~~ approval process.

SECTION 3. N 1.02 (1) is repealed and recreated to read:

N 1.02 (1) "Approval" means that status of the school upon graduation of the first class after standards have been met.

SECTION 4. N 1.02 (5) is repealed.

SECTION 5. N 1.02 (2) to (4) are renumbered N 1.02(3) to (5).

SECTION 6. N 1.02 (2) is created to read:

N 1.02 (2) "Authorization to admit" means permission to admit the first class of nursing students and conduct a nursing program of professional or practical nursing prior to graduation of the first class.

SECTION 7. N 1.02 (6) is amended to read:

N 1.02 (6) "Governing institution" means the body, agency or institution which has authority to conduct a school of nursing that meets the standards under s. N 1.06.

SECTION 8. N 1.02 (7) is repealed.

SECTION 9. N 1.02 (8) is renumbered N 1.02(7).

SECTION 10. N 1.02 (8) is created to read:

N 1.02 (8) "Probationary status" means the status assigned to a school upon a finding that any board imposed requirement related to standards under s. N 1.06 has not been met, for the purpose of affording the school an opportunity to meet the requirements of the board before approval is withdrawn.

SECTION 11. N 1.02 (9) (intro) is amended to read:

N 1.02(9)(intro) "Professional nursing program" means ~~a school for professional nurses which includes~~ the following types of school of nursing programs only:

SECTION 12. N 1.02 (10) and (11) are renumbered N 1.02(13) and (14).

SECTION 13. N 1.02 (10), through (12) are created to read:

N 1.02(10) "Regionally accredited" means that a college or university or other educational institution conforms with the standards of education prescribed by a regional accrediting commission recognized by the U.S. Commissioner of Education.

(11) "School" means school for professional nurses or school for practical nurses.

(12) "Standards" means those measures or indicators of acceptability as defined in s. N 1.06.

SECTION 14. N 1.02 (15) is created to read:

N 1.02 (15) "Withdraw approval" means removal by the board of authorization to admit or removal of approval of a nursing program following a board imposed probationary status during which board standards continue to be unmet.

SECTION 15. N 1.03 (title), (1) and (2) (title), (2) (b) and (c) are amended to read:

N 1.03 (title) BOARD APPROVAL OF NEW NURSING PROGRAMS. (1) NEW NURSING PROGRAMS. All new nursing programs not previously ~~accredited or granted initial approval~~ approved or granted authorization to admit by the board as of ~~the effective date of these rules~~ July 1, 1988 are required to be ~~accredited~~ approved by the board under the procedures prescribed in this section.

(2) (title) AUTHORIZATION TO PLAN A PROGRAM.

(b) File an application and submit to the board a written program proposal in accordance with the board's procedures for proposed programs at least 12 months prior to the anticipated opening date ~~for a professional nursing program, or no less than 9 months prior to the anticipated opening date for a practical nursing program.~~

Note: A copy of the application for proposed programs may be obtained from the Bureau of Health Service Professions, P.O. Box 8936 8935, Madison, Wisconsin 53708-8935.

(c) Identify in the written proposal the ~~administration~~ administrative and organizational structure of the governing institution and its relationship to the nursing program, the type of program, curriculum ~~design plan~~, instructional methods, projected use of clinical facilities and resources, and ~~method-of plan for~~ plan for employment of faculty.

SECTION 16. N 1.03 (2) (d) is created to read:

(d) The board shall notify the governing institution of the action taken on the application and written proposal.

SECTION 17. N 1.03 (3) is repealed and recreated to read:

(3) **AUTHORIZATION TO ADMIT STUDENTS.** (a) The board shall authorize admission of the first class of nursing students if it is satisfied that board standards under s. N 1.06 will be met based on submission of evidence of the following:

1. Appointment of an educational administrator who meets standards under s. 1.06(4)(a) or (b).

2. A statement of philosophy, purpose, objectives, conceptual framework and description of courses developed by faculty.

3. Evidence that faculty meet standards under s. N 1.06(4)(c) or (d); and

4. Evidence that clinical facilities have been selected according to standards under s. N 1.06(3)(e).

(b) Authorization to admit succeeding classes shall be withdrawn if new faculty and clinical facilities do not meet standards.

SECTION 18. N 1.03⁽⁴⁾(5) ^{are} ~~is~~ repealed.

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SECTION 19. N 1.03(6) is renumbered N 1.03(4) and amended to read:

(4) **APPROVAL.** (a) A school ~~with-initial-approval~~ shall be eligible for ~~full-accreditation approval~~ approval upon graduation of its first class, ~~if-there-is-evidence-that-standards-have-been-met~~ The board ~~bases~~ shall base its decision to grant ~~full-accreditation approval~~ approval on the following evidence: Self-evaluation report of the total curriculum and program completed by the school within ~~3~~ 6 months of graduation of the first graduating class, addressing compliance with standards under s. N 1.06, the success rate of graduates on the national council licensure examination, survey report by the board representative, and other facts relating to compliance with board standards.

(b) A certificate of ~~full-accreditation approval~~ approval shall be issued to an ~~accredited~~ approved school.

SECTION 20. N 1.04 is amended to read:

N 1.04 CONTINUATION OF APPROVAL OF SCHOOLS BASED ON ACCREDITATION BY A BOARD RECOGNIZED NURSING ACCREDITATION AGENCY. (1) Schools which have received accreditation from a board recognized nursing accreditation agency ~~whose standards are similar to the standards of s. N 1.06 as determined by the board~~ shall file evidence of initial accreditation with the board, and thereafter shall file notice of any change in school accreditation status.

(2) The board shall continue to grant continuing accreditation approval to schools filing evidence of accreditation under sub. (1).~~1.~~

(3) Schools holding continuing accreditation approval based on sub. (2) shall be responsible for complying with standards under N 1.06.

~~(4) Approval under this section may be withdrawn by the board if it finds standards under N 1.06 are not being met, based on, but not limited to any of the following:~~ If the board finds that standards under s. N 1.06 are not being met, it may place a school on probationary status. The following situations are cause for review by the board to determine if standards are being met:

(a) Complaints relating to violations of standards under s. N 1.06 which the board has verified;

(b) A success rate by the school's graduates on the national council licensure examination of less than the national average percent passing on an annual basis over a 2-year period;

(c) Withdrawal or change of school accreditation status by a board approved recognized nursing accreditation agency or a general academic accreditation agency;

~~(d) Change in ownership or organizational structure;~~ Failure to report and obtain board approval of changes that require approval of the board under s. N 1.07;

(e) Providing false or misleading information to students or the public concerning the nursing program; or

(f) Violation of any of the rules under this chapter.

(5) The board may withdraw approval for a school to conduct a nursing program if it finds that standards continue to be unmet following a board imposed probationary status.

(6) The board shall make available recommendations to assist a school to reestablish ~~accreditation~~ approval under s. N 1.06.

SECTION 21. N 1.05 is repealed and recreated to read:

N 1.05 CONTINUATION OF APPROVAL OF SCHOOLS BASED ON COMPLIANCE WITH BOARD STANDARDS. (1) Schools that do not hold accreditation from a board recognized nursing accreditation agency shall be responsible for meeting standards prescribed in s. N 1.06.

(2) Schools in sub. (1) shall file self-evaluation reports and other documents as the board may require including documents submitted to or by nursing accreditation agencies, and shall be evaluated by the board or its representatives.

(3) If the board finds that standards under s. N 1.06 are not being met, it may place a school on probationary status. The following situations are cause for review by the board to determine if standards are being met:

(a) Complaints relating to violations of standards under s. N 1.06 which the board has verified;

(b) A success rate by the school's graduates on the national council licensure examination of less than the national percent passing on an annual basis over a 2-year period;

(c) Denial of school accreditation by a board-recognized nursing accreditation agency or a general academic accreditation agency;

(d) Failure to report and obtain board approval of changes that require approval of the board under s. N 1.07;

(e) Providing false or misleading information to students or the public concerning the nursing program; or,

(f) Violation of any of the rules of this chapter.

(4) The board may withdraw approval for a school to conduct a nursing program if it finds that standards continue to be unmet following a board imposed probationary status.

(5) The board shall make available recommendations to assist a school to reestablish approval under s. N 1.06.

SECTION 22. N 1.06 (title) and (intro) are amended to read:

N 1.06 STANDARDS FOR SCHOOL APPROVAL OR CONTINUING APPROVAL. Except as provided in s. N 1.04, professional or practical nursing schools seeking ~~first-time-accreditation~~ approval or continuing ~~accreditation~~ approval shall provide evidence of meeting the following standards as prescribed in s. N 1.03 or 1.05:

SECTION 23. N 1.06 (1), (2) and (3) are renumbered N 1.06(2), (3) and (4).

SECTION 24. N 1.06 (2) (intro), (2) (a) (title) and (intro), (2) (a) 1. a., (2) (a) 2. a., (2) (a) 2. d. through g., (2) (b) (title) and (intro), (2) (b) 1. b., (2) (b) 3. f., (3) (c) and (d), (3) (e) 3., (3) (f) Note, (4) (intro), (4) (a) through (d), and (4) (h) are amended to read:

N 1.06 (2) CURRICULUM The curriculum shall be based on a stated purpose, philosophy, conceptual framework, and program, objectives expressed in terms of required student competencies. ~~There shall be established levels of progression in relation to the stated program objectives.~~ Clinical and theoretical learning experiences shall be consistent with the stated program objectives. Curricular content shall reflect current nursing practice and ~~instruction shall~~ encompass health needs throughout the life span.

(a) Professional nursing curriculum. All professional nursing programs shall include ~~concurrent~~ correlated theory and clinical experience in at least the following areas. ~~These requirements~~ This shall not prohibit a flexible curriculum that would provide appropriate integration of the various subject areas:

(2) (a) 1. a. Scientific knowledge basic to nursing practice which includes ~~data and~~ principles from biological and physical sciences.

(2) (a) 2. a. Use the nursing process to plan and provide nursing care.

(2) (a) 2. d. Promote positive health practices.

e. Understand the roles and relationship of ~~the levels of nursing and nurses~~ to other health care workers providers.

f. Plan for health services with individuals, ~~peers,~~ families, communities and health care providers.

g. Practice professional nursing within according to the legal standards of Ch. N6. ~~and ethical standards of society.~~

(2) (b) (intro) Practical nursing curriculum. All practical nursing programs shall include ~~coordinated~~ correlated theory and clinical experience in at least the ~~following~~ specified in subs. 1 to 3. ~~These requirements~~ This shall not prohibit a flexible curriculum that provides appropriate integration of the various subject areas:

(2) (b) 1. b. General aspects of health, signs of physical and emotional health and normal development, effects of emotional climate upon the health, attitudes and behavior of individuals and the family as a social unit.

(2) (b) 3. f. ~~Assume responsibility for own actions in providing care to patients within the legal scope of practical nursing.~~ Practice practical nursing according to the legal standards of Ch. N 6.

(3) (c) Clinical laboratory learning experience ~~experiences is required~~ and shall be supervised by nursing faculty meeting standards ~~prescribed~~ under sub. ~~(3)(4)~~. Where non-faculty assistants are involved, the faculty is responsible for guiding the learning experience.

(d) There shall be written contracts with an adequate number of clinical facilities and resources to meet the program objectives.

(3) (e) 3. Identification by the school that the practice of the registered nurse and the licensed practical nurse at the clinical facility is within the legal scope of practice under s. 441.11~~(1)(3)~~ and ~~(2)(4)~~, Stats.

(3) (f) Note: A copy of the form may be obtained from the Bureau of Health Service Professions, P.O. Box 8935, Madison, Wisconsin 53708-8935.

(4) FACULTY. The faculty shall be adequate in number and academic and professional qualifications to develop, implement and evaluate the program in nursing in relation to its stated purpose, philosophy, objectives, and conceptual framework, number and size of classes admitted annually, and the clinical facilities used in the program. A faculty member appointed prior to the effective date of these rules shall be considered to meet standards under par. (a), (b), (c) or (d) unless a change in appointment occurs. Faculty members appointed on or after July 1, 1988 ~~the effective date of these rules~~ shall have the following qualifications for approval:

(a) The educational administrator of a professional ~~or practical~~ nursing education program shall hold a current license to practice as a registered nurse in Wisconsin, have 5 a minimum of 2 years of full-time or equivalent direct care nursing experience as a practicing nurse, in practice ~~or 3 years of experience in nursing education within the last 10 years, hold a baccalaureate degree with a major in nursing,~~ and hold a master's degree with a major in nursing ~~or a related field.~~

(b) The educational administrator of a practical nursing education program shall hold a current license to practice as a registered nurse in Wisconsin, have a minimum of 2 years of full-time or equivalent direct care experience as a practicing nurse, 3 years of experience in nursing education within the last 10 years, and hold a master's degree with a major in nursing or a related field.

(c) A nurse faculty member ~~of~~ who teaches nursing courses in a professional nursing program shall hold a current license to practice as a registered nurse in Wisconsin, have at least 2 years of full-time or equivalent direct care experience as a practicing nurse, be employed in nursing within the last 5 years and hold a baccalaureate degree with a major in nursing, i.e., a BSN, and hold a master's degree with a major in nursing or a related field. ~~A faculty member holding a BSN degree and actively engaged in a program of study leading to a masters degree in nursing or a related field may instruct in the program provided adequate guidance and supervision is available. The masters degree shall be completed within 5 years of admission to the masters program. The ratio of master's prepared to BSN prepared faculty members shall be at least 1:1.~~

(d) A nurse faculty member ~~of~~ who teaches nursing courses in a practical nursing program shall hold a current license to practice as a registered nurse in Wisconsin, have at least 2 years of full-time or equivalent direct care experience as a practicing nurse, be employed in nursing within the last five years and hold a baccalaureate degree with a major in nursing.

(h) An educational administrator who desires to hire a nurse faculty member who does not fit the specific requirements of this chapter shall apply to the board under s. ~~1.08~~ 1.09.

SECTION 25. N 1.06(1) and (5) are created to read:

N 1.06(1) ORGANIZATION AND ADMINISTRATION OF THE PROGRAM. To be eligible for approval by the board, a program must have the following:

(a) A governing institution. The governing institution shall assume legal responsibility for the overall conduct of the program.

1. The governing institution shall designate an educational administrator, establish administrative policies, and provide sufficient financial support, resources and facilities for the operation of the program.

2. The governing institution shall provide an organizational chart and written plan which describes the relationship of the nursing program to the governing institution and the organization of the nursing program.

3. The governing institution shall submit evidence of being regionally accredited.

(b) Administrative policies. 1. There shall be written administrative policies which are in accord with those of the governing institution.

2. There shall be written contracts between the school and institutions which offer associated academic study, clinical facilities and agencies for related services.

3. The educational administrator shall have authority and responsibility for the development, implementation and evaluation of the program.

4. There shall be provisions for a system of records and reports essential to the operation of the nursing program.

5. There shall be written personnel policies for the faculty which include position expectations and faculty rights and responsibilities.

(5) EVALUATION. There shall be systematic and periodic evaluation of the total program.

SECTION 26. N 1.07 and 1.08 are amended to read:

N 1.07 Changes requiring ~~notification to~~ approval of the board. Schools ~~accredited~~ approved under this chapter shall notify the board of any of the following changes which require approval of the board:

(1) Plan for voluntary or involuntary closure of the school;

(2) ~~Major program changes~~ Changes that alter the program's compliance with Chapter N 1 in the areas of organization and administration, curriculum, instruction, or faculty; or

(3) ~~Change in ownership or organizational structure.~~

N 1.08 Closure of ~~accredited~~ approved school. Upon voluntary or involuntary closure of a school, the school shall:

(1) Make provisions for students to complete their nursing education;

(2) Assure continuing access to ~~records~~ transcripts by former students and graduates ~~and~~ for a minimum of 50 years; and

(3) Surrender the certificate of ~~accreditation~~ approval to the board.

The rules adopted in this order shall take effect on the first day of the month following publication in the Wisconsin administrative register, pursuant to s. 227.22(2)(intro.), Stats.

Dated this 25th day of May, 1989.

By: Mary Ann Clark
Chairperson
Board of Nursing

RULES 168
3/1/89