

Ag 132

Filed May 16, 1975  
2:00 pm H. G. J. Palsen

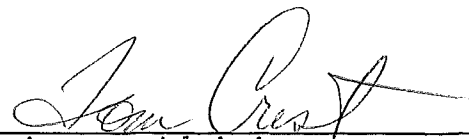
STATE OF WISCONSIN )  
DEPARTMENT OF AGRICULTURE ) SS

TO ALL TO WHOM THESE PRESENTS SHALL COME, GREETINGS:

I, Tom Crist, Assistant Administrator, Trade Division, and custodian of the official records of said Division do hereby certify that the annexed order adopting rules relating to Motor Vehicle Repair, Wis. Adm. Code Chapter Ag 132, was duly adopted by the department on May 16, 1975.

I further certify that said copy has been compared by me with the original on file in the department and that the same is a true copy thereof, and of the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand at Madison, Wisconsin, this 16th day of May, 1975.



Assistant Administrator  
Trade Division

ORDER OF THE STATE OF WISCONSIN DEPARTMENT OF AGRICULTURE  
ADOPTING RULES

Pursuant to authority vested in the State of Wisconsin Department of Agriculture by section 100.20(2), Wis. Stats., the State of Wisconsin Department of Agriculture hereby adopts rules as follows:

Chapter Ag 132 of the Wisconsin Administrative Code is adopted to read:

CHAPTER AG 132

MOTOR VEHICLE REPAIR

Ag 132.01 DEFINITIONS. (1) "Motor vehicle" means any self-propelled vehicle as defined in ch. 340, Wis. Stats., which is required to be registered with the State of Wisconsin Division of Motor Vehicles, or with an equivalent governmental agency of another state, but does not include any vehicle whose manufacturer's specified gross vehicle weight rating exceeds 16,000 lbs.

(2) "Shop" means any individual, corporation, partnership, or other form of business organization engaged in the motor vehicle repair business, and all officers, directors, agents, employees, and representatives thereof, but excludes the following:

(a) A shop engaged solely in the business of repairing the motor vehicles of a single commercial, industrial or governmental establishment, or of 2 or more such establishments which are related by common ownership or corporate affiliation.

(b) A person repairing his own or a family member's motor vehicle.

(3) "Customer" includes any person authorized by the customer to act on the customer's behalf.

(4) "Repair" means the improvement, adjustment, replacement, examination, diagnosis, maintenance, servicing, removal or installation of any component or part of a motor vehicle, but does not include towing or the supply of motor fuel to a motor vehicle.

Ag 132.02 REPAIR ORDER. Prior to the commencement of any repairs whose price to the customer may exceed \$25.00, the shop shall provide the customer with a copy of a dated written repair order legibly describing the repairs to be performed; except that such copy need not be provided if the customer's motor vehicle has been brought to the shop without face-to-face contact between the customer and a representative of the shop. The shop shall record the odometer reading of the customer's motor vehicle on the repair order, and shall sign the customer's copy.

Ag 132.03 REPAIR PRICE INFORMATION. (1) General Requirement. Prior to the commencement of any repairs whose price to the customer may exceed \$25.00, the shop shall provide the customer with either:

(a) A price quotation for the repairs, pursuant to subsection (2), or

(b) A choice of estimate alternatives, pursuant to subsection (3);

except that neither a price quotation nor a choice of estimate alternatives need be provided if the customer's motor vehicle has been brought to the shop without face-to-face contact between the customer and a representative of the shop. Nothing in this section shall be construed as requiring a shop to provide a price quotation or choice of estimate alternatives if the shop does not agree to perform the requested repairs; but no shop shall make the performance of repairs contingent upon the customer's waiver of any right under this chapter.

(2) Price Quotation. (a) If the shop elects to give the customer a price quotation for the requested repairs, rather than a choice of estimate alternatives, such quotation shall be made in writing on the repair order, and shall be accompanied by the statement, conspicuously printed on the repair order, that:

"THIS PRICE FOR THE AUTHORIZED REPAIRS WILL NOT BE EXCEEDED IF THE MOTOR VEHICLE IS DELIVERED TO THE SHOP WITHIN 5 DAYS."

(b) The price quoted for the authorized repairs shall not be exceeded if the customer's motor vehicle is delivered to the shop within 5 days after the date on which the price is quoted in writing on the repair order.

(3) Estimate. (a) If the shop elects to give the customer a choice of estimate alternatives, rather than a price quotation, the following statement shall be conspicuously disclosed to the customer either on the repair order or by a form, attached to the repair order, on which the repair order number has been entered:

"YOU ARE ENTITLED TO A PRICE ESTIMATE FOR THE REPAIRS YOU HAVE AUTHORIZED. THE REPAIR PRICE MAY BE LESS THAN THE ESTIMATE, BUT WILL NOT EXCEED THE ESTIMATE WITHOUT YOUR PERMISSION. YOUR SIGNATURE WILL INDICATE YOUR ESTIMATE SELECTION.

1. I request an estimate in writing before you begin repairs.

2. Please proceed with repairs, but call me before continuing if the price will exceed \$\_\_\_\_\_.

3. I do not want an estimate.

"

A copy of the signed statement shall be given to the customer along with his copy of the repair order, if the statement is on a separate form.

(b) If the customer signs estimate alternative 1, or if none of the estimate alternatives is signed by the customer, the shop shall provide the customer with a written, good faith estimate on the repair order prior to commencing repairs; except that no estimate need be provided if the repair price will not exceed \$25.00, or if the customer's motor vehicle has been brought to the shop without face-to-face contact between the customer and a representative of the shop, or if the shop gives the customer a price quotation for the repairs.

(4) Waivers. (a) The shop may accept a written revocable waiver, covering no fewer than 4 motor vehicles owned or leased by the customer, under which the customer waives his right to a prior price quotation or estimate for all repairs to such motor vehicles.

(b) Neither a revocable blanket waiver made pursuant to paragraph (a), nor a single estimate waiver made by signing alternative 3 under subsection (3) shall have effect unless made by the customer voluntarily and with knowledge of the meaning of the waiver.

(5) Charges. No shop shall charge for making a repair price quotation or estimate unless, prior to making the price quotation or estimate, the shop discloses to the customer the amount of the charge, or, if the amount cannot be determined, the basis on which the charge will be calculated. Nor shall any shop impose, or threaten to impose, a charge which is clearly excessive in relation to the work involved in making the price quotation or estimate.

Ag 132.04 AUTHORIZATION TO PROCEED. (1) Before undertaking any repairs other than those previously authorized by the customer, the shop shall call the customer and provide him with a description of the proposed additional repairs, together with a good faith

estimate of the price for such repairs. The shop shall not then undertake the additional repairs until it receives the customer's written or oral authorization to do so.

(2) If the shop has given the customer an estimate and the price for the authorized repairs will exceed the estimate, or if the customer has signed estimate alternative 2 under section Ag 132.03(3) and the price for the authorized repairs will exceed the amount designated, the shop shall call the customer before continuing with the repairs, and shall provide the customer with a new, good faith estimate of the repair price. The shop shall not then continue with the repairs until it receives the customer's written or oral authorization to do so.

(3) Any written authorization under subsection (1) or subsection (2) shall be made on the repair order, or on the invoice where a repair order is not required by this chapter, and shall specify any newly authorized repairs, as well as the newly authorized repair price estimate. If authorization under subsection (1) or subsection (2) is received orally, the shop shall specify on the repair order or invoice any newly authorized repairs, as well as the newly authorized repair price estimate; and it shall further specify the date and time of authorization, and the person and telephone number called.

Ag 132.05 RETURN OF PARTS. (1) Parts from a customer's motor vehicle which are replaced by the shop shall be returned to the customer if they are requested by the customer at the time the repair order is taken; except that parts which must be returned to the manufacturer because of a warranty or exchange agreement need not be returned to the customer upon such request, but shall

instead be made available for the customer's inspection when the customer retakes possession of his motor vehicle.

(2) At the time the repair order is taken, the shop shall inform the customer, either orally or in writing, that the customer is entitled to the return of replaced parts if he requests them at that time; except that such disclosure need not be made if the customer's motor vehicle has been brought to the shop without face-to-face contact between the customer and a representative of the shop.

Ag 132.06 INVOICE. The shop shall provide every customer, at the time the customer retakes possession of his motor vehicle, with a copy of a dated invoice for any repairs to the motor vehicle. The invoice shall include the following information:

(1) An itemized description of all labor, parts, and merchandise supplied, including that which is supplied without cost, or at reduced cost, to the customer because of a shop or manufacturer's warranty. Where labor, parts, or merchandise carry a warranty from the shop or manufacturer, such fact shall be stated on the invoice.

(2) If any used, rebuilt, or reconditioned part has been installed, a statement identifying such part as being used, rebuilt, or reconditioned, as the case may be.

(3) If any part of a system is composed of both new parts and used, rebuilt, or reconditioned parts, a statement indicating such fact.

(4) The price for the authorized repairs, stated as the total price or as separate total prices for parts and labor. If units of time based on flat-rate average time are stated, the actual time required to complete the repairs shall also be stated.

(5) The identity of each person performing the repairs, including the name of any shop retained as a subcontractor.

Ag 132.07 PROHIBITED PRACTICES. (1) No shop shall misrepresent, directly or by implication:

- (a) The cost of repairs authorized by the customer;
- (b) The terms or conditions of any warranty or service agreement;
- (c) That repairs are necessary;
- (d) That repairs have been made; or
- (e) That the motor vehicle is in a dangerous condition, or that the customer's continued use of the motor vehicle will be hazardous to persons or harmful to the motor vehicle.

(2) No shop shall collect or attempt to collect for:

- (a) Repairs not authorized either orally or in writing by the customer;
- (b) Repairs which the shop knew or reasonably ought to have known to be unnecessary; or
- (c) Repairs which have not been made.

(3) No shop which is also a warrantor or a party to a service agreement shall refuse to repair a motor vehicle in accordance with the terms and conditions of the warranty or service agreement.

(4) No shop shall fail to return any customer's motor vehicle because the customer has refused to pay for unauthorized repairs, or because the customer has refused to pay repair charges in excess of the price authorized pursuant to sec. 132.03 or sec. 132.04, provided that the customer pays the authorized price for the authorized repairs.

(5) No shop shall alter a customer's motor vehicle with intent to create a condition requiring repairs.



Ag 132.08 DISCLOSURE OF REGULATION. The following statement shall be conspicuously printed, either on the invoice or on another form given to every customer for whom the shop performs repairs:

"Motor vehicle repair trade practices are regulated by Wis. Adm. Code Chapter Ag 132, administered by the Trade Division, Wis. Dept. of Agriculture, 801 West Badger Road, Madison 53713."

Ag 132.09 RECORDS. Every shop shall maintain repair records which shall include repair orders and attached forms, repair invoices, payroll records, and invoices for parts purchased by the shop. Such records shall be available for reasonable inspection by the Wisconsin Department of Agriculture or other law enforcement agency, and shall be retained for at least 2 years.

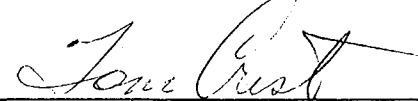
Ag 132.10 WAIVER. No shop shall solicit or accept the waiver of any provision of this chapter, except as specifically authorized in this chapter.

The rules contained herein shall take effect on September 1, 1975.

Dated: May 16, 1975.

STATE OF WISCONSIN  
DEPARTMENT OF AGRICULTURE

By



Tom Crist  
Assistant Administrator  
Trade Division