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## WISCONSIN LEGISLATIVE COUNCIL RULES CLEARINGHOUSE

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Scott Grosz and Jessica Karls-Ruplinger  
Clearinghouse Co-Directors

Terry C. Anderson  
Legislative Council Director

Laura D. Rose  
Legislative Council Deputy Director

### CLEARINGHOUSE RULE 14-011

#### Comments

**[NOTE: All citations to “Manual” in the comments below are to the Administrative Rules Procedures Manual, prepared by the Legislative Reference Bureau and the Legislative Council Staff, dated November 2011.]**

#### **2. Form, Style and Placement in Administrative Code**

- a. The board should capitalize “CHAPTER DE 8”. [s. 1.05 (2), Manual.]
- b. The board should not use bolded text for the title of ch. DE 8. [s. 1.05 (2), Manual.]
- c. Does the board anticipate significant future additions to ch. DE 8? If not, the board should use consecutive and consistent numbering for each section of the chapter. For example, s. DE 8.03, rather than s. DE 8.10, should follow s. DE 8.02.
- d. The board should either delete the note to s. DE 8.02 (2) or rewrite it as a full statutory citation and quote using the same style as the note to s. DE 8.20.
- e. In s. DE 8.10 (2), pars. (a) to (d) should not appear in bold text, and s. DE 8.10 (3) should be indented.

#### **5. Clarity, Grammar, Punctuation and Use of Plain Language**

- a. Throughout the proposed rule, the board should use the active voice. For example, use the active voice in s. DE 8.01 instead of “The rules...are adopted”, and in s. DE 8.10 (4) instead of “...shall be maintained”. [1.01(1), Manual.]
- b. In s. DE 8.31, the board should revise the phrase “a violation of unprofessional conduct” for clarity.