

Wisconsin Department of Administration
Division of Executive Budget and Finance

Fiscal Estimate - 2019 Session

☒ Original
 ☐ Updated
 ☐ Corrected
 ☐ Supplemental

LRB Number 19-1150/1	Introduction Number SB-011	
Description management and preservation of records and correspondence of members of the legislature		
Fiscal Effect State: <div style="display: flex; flex-wrap: wrap;"> <div style="width: 33%;"> <input type="checkbox"/> No State Fiscal Effect <input checked="" type="checkbox"/> Indeterminate <input type="checkbox"/> Increase Existing Appropriations <input type="checkbox"/> Decrease Existing Appropriations <input type="checkbox"/> Create New Appropriations </div> <div style="width: 33%;"> <input type="checkbox"/> Increase Existing Revenues <input type="checkbox"/> Decrease Existing Revenues </div> <div style="width: 33%;"> <input type="checkbox"/> Increase Costs - May be possible to absorb within agency's budget <div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> Yes <input type="checkbox"/> No </div> <input type="checkbox"/> Decrease Costs </div> </div> Local: <input type="checkbox"/> No Local Government Costs <input type="checkbox"/> Indeterminate <div style="display: flex; flex-wrap: wrap;"> <div style="width: 33%;"> 1. <input type="checkbox"/> Increase Costs <input type="checkbox"/> Permissive <input type="checkbox"/> Mandatory 2. <input type="checkbox"/> Decrease Costs <input type="checkbox"/> Permissive <input type="checkbox"/> Mandatory </div> <div style="width: 33%;"> 3. <input type="checkbox"/> Increase Revenue <input type="checkbox"/> Permissive <input type="checkbox"/> Mandatory 4. <input type="checkbox"/> Decrease Revenue <input type="checkbox"/> Permissive <input type="checkbox"/> Mandatory </div> <div style="width: 33%;"> 5. Types of Local Government Units Affected <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Towns <input type="checkbox"/> Counties <input type="checkbox"/> School Districts </div> <div> <input type="checkbox"/> Village <input type="checkbox"/> Others <input type="checkbox"/> WTCS Districts </div> <div> <input type="checkbox"/> Cities </div> </div> </div> </div>		
Fund Sources Affected <input type="checkbox"/> GPR <input type="checkbox"/> FED <input type="checkbox"/> PRO <input type="checkbox"/> PRS <input type="checkbox"/> SEG <input type="checkbox"/> SEGS		
Affected Ch. 20 Appropriations		
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Fiscal Estimate Narratives

DOA 2/13/2019

LRB Number	19-1150/1	Introduction Number	SB-011	Estimate Type	Original
Description management and preservation of records and correspondence of members of the legislature					

Assumptions Used in Arriving at Fiscal Estimate

2019 Senate Bill 11 would remove the exemption contained in s. 16.61 (2) (b), Stats, that the records and correspondence of any member of the legislature are excluded from the definition of public records, and therefore requirements contained in chapter 16 regarding public records (e.g., retention of public records).

The State's records management program is supervised and administered by the Public Records Board, and staffing of the Board is provided by the Department. The Board is responsible for the preservation of important State records, the orderly disposition of State Records that have come to the end of their life and cost-effective management of records by State agencies. Records management services provided by the Board and the Department include records storage services (i.e., the Department's Records Center), for which fees are assessed; compilation and approval of public records retention schedules; development of public records standards; etc.

2019 SB 11 does not provide that several records program requirements would apply to the Legislature (e.g., the designation of a records and forms officer under s. 15.04 (1) (j), Stats, by each department and independent agency; requirement under s. 16.61 (3) (d) 2., Stats., that each department and independent agency establish and maintain a preservation program for essential state public records). Therefore, the standards and procedures that would be adopted by the Legislature under 2019 SB 11 and the resulting impact on the Department are not fully determinable.

The Department estimates that 2019 SB 11 would require records retention by the Legislature, resulting in the utilization of records retention services available from the Department (the Department's Records Center for paper records; IT services such as storage would be provided by the Legislative Technology Services Board, not the Department). The Department does not have information as to the extent of physical records that would be stored by the Legislature and therefore cannot reasonably estimate the cost that would be incurred by the Department due to increased service provision. The Department also estimates that the Legislature would consult with the Board regarding the implementation of 2019 SB 11 and the establishment of a records program. The Department estimates that workload resulting from this could be absorbed with existing resources.

Long-Range Fiscal Implications