



Carol Roessler
STATE SENATOR

To: Members of the Senate Committee on Health, Children, Families, Aging and Long Term Care

From: Senator Carol Roessler, Chair

Date: April 23, 2003

Re: Clearinghouse Rules Referred to the Committee

CR 02-125, CR 03-001, and CR 03-019 have been referred to the Senate Health, Children, Families, Aging and Long Term Care Committee.

CR 02-125 reflects changes made as a result of 2001 Wisconsin Act 80, specifically music, art and dance therapists who practice psychotherapy. The changes reflect the creation of definitions, the Department of Regulations and Licensing's new authority to issue licenses to registrants to practice psychotherapy, and sets out the requirements for the issuance of a license to practice psychotherapy by reciprocity. The clearinghouse is enclosed for your review.

CR 03-001 relates to the telecommunications assistance program for deaf, deafblind and severely hard of hearing persons' purchase of telecommunications equipment. The changes reflect a decrease in voucher dollar amounts to be used to conserve limited resources, the elimination of financial assistance for the installation of telecommunications equipment and update the terminology used to refer to deaf and severely hard of hearing persons.

CR 03-019 relates to the abatement of lead-contaminated soil and the standards defining lead-based paint hazards. The changes reflect compliance with the most recent and final federal regulations.

The committee has jurisdiction over CR 02-125 until Sunday, May 18, 2003 and CR 03-001 and CR 03-019 until May 23, 2003. If you would like the committee to hold a hearing on CR 2-125, 03-001, or CR 03-019, please contact Sara Jermstad in my office at 266-5300.

In addition the committee received the annual report for the Community Options Program and the Home and Community-Based Waivers.

Copies of the report and the above mentioned rules are attached for your review.

**STATE OF WISCONSIN
DEPARTMENT OF REGULATION & LICENSING**

**IN THE MATTER OF RULE-MAKING : PROPOSED ORDER OF THE
PROCEEDINGS BEFORE THE : DEPARTMENT OF REGULATION
DEPARTMENT OF REGULATION : AND LICENSING ADOPTING RULES
AND LICENSING : (CLEARINGHOUSE RULE 02-125)**

TO: Alan J. Lasee
President of the Senate
Room 219 South, State Capitol
Madison, Wisconsin 53702

PLEASE TAKE NOTICE that the DEPARTMENT OF REGULATION AND LICENSING is submitting in final draft form rules relating to changes made as a result of 2001 Wisconsin Act 80, specifically music, art and dance therapists who practice psychotherapy.

If you have any questions concerning the final draft form or desire additional information, please contact Pamela Haack at 266-0495.

**STATE OF WISCONSIN
DEPARTMENT OF REGULATION & LICENSING**

IN THE MATTER OF RULE-MAKING :
PROCEEDINGS BEFORE THE : **REPORT TO THE LEGISLATURE**
DEPARTMENT OF REGULATION : **ON CLEARINGHOUSE RULE 02-125**
AND LICENSING : **(s. 227.19 (3), Stats.)**

I. THE PROPOSED RULE:

The proposed rule, including the analysis and text, is attached.

II. REFERENCE TO APPLICABLE FORMS:

Attached is a music, art and dance license to practice psychotherapy application.

III. FISCAL ESTIMATES:

Developing and Promulgating Administrative Rule-\$6,780

80 hours paralegal @ \$27 per hour=\$2,160

60 hours legal counsel @ \$53 per hour=\$3,180

40 hours program manager @ \$36 per hour=\$1,440

Revising and Reprinting Code Books-\$500

Forms and Application Development for New Professions-\$2,990

30 hours legal @ \$53 per hour=\$1,590

20 hours program manager @ \$36 per hour=\$720

40 hours PA3 @ \$17 per hour=\$680

One Time Costs Associated with Technical System Changes=\$1,200

Information Technology – System Changes 40 hours@\$30/hour for standard system changes that fall within the existing system design = \$1,200

Total costs to implement rule changes=\$11,470

IV. STATEMENT EXPLAINING NEED:

This proposed rule-making order implements the statutory changes made as a result of 2001 Wisconsin Act 80, relating to the Department of Regulation and Licensing.

Under 2001 Wisconsin Act 80 (sections 11 to 10), effective November 1, 2002, the Department of Regulation and Licensing was given the responsibility of issuing licenses to practice psychotherapy to registered music therapists, registered art therapists and registered dance therapists. The department was authorized to promulgate rules

establishing requirements for those licenses, with two important provisos: (1) that such rules should be comparable to the requirements for licensure of clinical social workers, marriage and family therapists, and professional counselors, and (2) that a registered music, art or dance therapists may not perform psychotherapy unless the person is granted a license under the rules as promulgated.

V. NOTICE OF PUBLIC HEARING:

A public hearing was held on November 12, 2002. Suzanne Oliver appeared on behalf of the Certification Board for Music Therapists, Phoenix, AZ. Written comments were received from James Ignarski, Executive Director, Lakeside Nursing & Rehabilitation, Chippewa Falls, WI..

VI. RESPONSE TO LEGISLATIVE COUNCIL STAFF RECOMMENDATIONS:

All of the recommendations suggested in the Clearinghouse Report were accepted in whole.

VII. FINAL REGULATORY FLEXIBILITY ANALYSIS:

The proposed rules will have no significant economic impact on small businesses, as defined in s. 227.114 (1) (a), Stats.

STATE OF WISCONSIN
DEPARTMENT OF REGULATION AND LICENSING

IN THE MATTER OF RULE-MAKING : PROPOSED ORDER OF THE
PROCEEDINGS BEFORE THE : DEPARTMENT OF REGULATION
DEPARTMENT OF REGULATION : AND LICENSING ADOPTING RULES
AND LICENSING : (CLEARINGHOUSE RULE 02-125)

PROPOSED ORDER

An order of the Department of Regulation and Licensing to repeal the Note following RL 141.02 (2); to renumber RL 140.02 (1), (2), (3) and (4); to renumber and amend RL 140.02 (5); to amend ch. RL 140 (title), 140.01, 141.02 (1) (c) and 142.03 (1); to repeal and recreate RL 141.01 (3) and 142.01; and to create RL 140.02 (1), (2), (4), (5), (9), (10) and (11), 141.02 (3), 141.04, 141.05, 141.06 and 141.07, a Note following RL 142.03 (2), 142.05 (26), 142.06 and 142.07, relating to changes made as a result of 2001 Wisconsin Act 80, specifically music, art and dance therapists who practice psychotherapy.

Analysis prepared by the Department of Regulation and Licensing.

ANALYSIS

Statutes authorizing promulgation: ss. 15.08 (5) (b) and 227.11 (2), Stats., and s. 440.03 (14) (am), Stats., as created by 2001 Wisconsin Act 80 and s. 440.03 (14) (d), Stats., as amended by 2001 Wisconsin Act 80.

Statutes interpreted: Chapter 440, Stats.

This proposed rule-making order implements the statutory changes made as a result of 2001 Wisconsin Act 80, relating to the Department of Regulation and Licensing.

Under 2001 Wisconsin Act 80 (sections 11 to 10), effective November 1, 2002, the Department of Regulation and Licensing was given the responsibility of issuing licenses to practice psychotherapy to registered music therapists, registered art therapists and registered dance therapists. The department was authorized to promulgate rules establishing requirements for those licenses, with two important provisos: (1) that such rules should be comparable to the requirements for licensure of clinical social workers, marriage and family therapists, and professional counselors, and (2) that a registered music, art or dance therapists may not perform psychotherapy unless the person is granted a license under the rules as promulgated.

SECTION 1 changes the word "intent" to "purpose" in the title of chapter RL 140. This is a clarifying change unrelated to 2001 Wisconsin Act 80.

SECTION 2 adds a reference in s. RL 140.01 to the new authorizing statute, s. 440.03 (10) (am), Stats., and a reference to the department's new authority to issue licenses to registrants to practice psychotherapy.

SECTION 3 renumbers s. RL 140.02 (1).

SECTION 4 creates a definition of "academy of dance therapists registered."

SECTION 5 renumbers s. RL 140.02 (2).

SECTION 6 creates a definition of "art therapist registered."

SECTION 7 renumbers s. RL 140.02 (3).

SECTION 8 renumbers s. RL 140.02 (4).

SECTION 9 creates a definition of "art therapist registered-board certified."

SECTION 10 renumbers and amends s. RL 140.02 (5) to include in the definition of "registrant" the already commonly-used abbreviations for persons registered in each profession.

SECTION 11 creates a definition of "dance therapist registered."

SECTION 12 creates definitions of "license to practice psychotherapy," "licensee," and "psychotherapy." The definition of "licensee" includes new abbreviations to be used by persons licensed in each profession.

SECTION 13 changes the wording of the section requiring information from applicants regarding arrests and convictions. This is a clarifying change unrelated to 2001 Wisconsin Act 80.

SECTION 14 changes the word "certifying" to "verifying" in s. RL 141.02 (1) (c) to eliminate potential confusion with the word "certificate" that follows.

SECTION 15 deletes an outdated note regarding the first renewal date for music, art and dance therapists in 2001

SECTION 16 creates a new section to clarify that a person registered as a music, art or dance therapist with license to practice psychotherapy need pay only the fee specified in s. 440.08 (2) (a) 67x., Stats., in order to renew both the registration and the license to practice psychotherapy.

SECTION 17 creates four new sections. Section RL 141.04 sets out the requirements for an initial application for a license to practice psychotherapy. Section RL 141.05 sets out the requirements for the renewal of a license to practice psychotherapy. Section

RL 141.06 sets out the requirements for the issuance of a license to practice psychotherapy by reciprocity. Section RL 141.07 sets out the requirements for initial licensure for a person registered as a music, art or dance therapist before January 1, 2003. The section creates grandfathering provisions for music, art and dance therapists analogous to the grandfathering provisions that were established for social workers, professional counselors, and marriage and family therapists at the time of their initial regulation. All of the grandfathering provisions require the applicant to have been registered in Wisconsin prior to December 1, 2003, to apply for licensure prior to July 1, 2003, to submit an application and the required fee, to supply conviction and arrest information, and to pass a Wisconsin jurisprudence examination. The additional requirements for each of the three professions are different. Music therapists are given one way to gain licensure based on education and experience. Art therapists are given two ways to gain full licensure and one way to obtain a once-renewable license; the once-renewable license may be converted to a full license if the holder satisfies additional requirements prior to its expiration. Dance therapists are given one way to gain full licensure and one way to obtain a once-renewable license; the once-renewable license may be converted to a full license if the holder satisfies additional requirements prior to its expiration.

SECTION 18 creates a new definition of the scope of practice of music therapy, recategorizing the scope of practice in terms of objectives and techniques rather than techniques and treatment plans. The changes are related to 2001 Wisconsin Act 80 because of the need to describe the practice of music therapy that may be undertaken by a registrant without a license to practice psychotherapy.

SECTION 19 corrects a typographical error in the definition of dance therapy.

SECTION 21 makes the practice of psychotherapy without a license a basis for disciplinary action.

SECTION 22 creates two new sections that are explicitly required by 2001 Wisconsin Act 80. Section RL 142.06 will require a licensee who loses national accreditation to report the loss to the department. Section 142.07 will require licensees who practice psychotherapy to maintain professional liability insurance.

TEXT OF RULE

SECTION 1. Chapter RL 140 (title) is amended to read:

CHAPTER RL 140 (title)
AUTHORITY, ~~INTENT~~ PURPOSE
AND DEFINITIONS

SECTION 2. RL 140.01 is amended to read:

RL 140.01 Authority. The rules in chs. RL 140 to 142 are adopted by the department pursuant to ss. 227.11 (2) and 440.03 (14) (am) and (d), Stats., to govern the registration of music, art and dance therapists and the issuance of licenses to practice psychotherapy to registrants.

SECTION 3. RL 140.02 (1) is renumbered RL 140.02 (3).

SECTION 4. RL 140.02 (1) is created to read:

RL 140.02 (1) "ADTR" means the Academy of Dance Therapists Registered, as well as a member of the Academy of Dance Therapists Registered.

SECTION 5. RL 140.02 (2) is renumbered RL 140.02 (6).

SECTION 6. RL 140.02 (2) is created to read:

RL 140.02 (2) "ATR" means art therapist registered.

SECTION 7. RL 140.02 (3) is renumbered RL 140.02 (7).

SECTION 8. RL 140.02 (4) is renumbered RL 140.02 (11).

SECTION 9. RL 140.02 (4) is created to read:

RL 140.02 (4) "ATR-BC" means art therapist registered-board certified.

SECTION 10. RL 140.02 (5) is renumbered RL 140.02 (13) and amended to read:

RL 140.02 (13) "Registrant" means a person who is granted a registration as a music, ~~art or dance~~ therapist (WMTR), an art therapist (WATR), or a dance therapist (WDTR) by the department.

SECTION 11. RL 140.02 (5) is created to read:

RL 140.02 (5) "DTR" means dance therapist registered.

SECTION 12. RL 140.02 (9), (10) and (11) are created to read:

(9) "License to practice psychotherapy" or "psychotherapy license" means a credential issued by the department to a registrant that authorizes the registrant to practice psychotherapy within the registrant's competence, education, training and experience.

(10) "Licensee" means a person registered as a music therapist who is granted a license to practice psychotherapy (MTRL), a person registered as an art therapist who is granted a license to practice psychotherapy (ATRL), or a person registered as a dance therapist who is granted a license to practice psychotherapy (DTRL), as provided by s. 440.03 (14) (am), Stats.

(11) "Psychotherapy" has the meaning specified in s. 457.01 (8m), Stats.

SECTION 13. RL 141.01 (3) is repealed and recreated to read:

RL 141.01 (3) Information necessary for the department to determine all of the following:

(a) Whether the applicant has been convicted of, or at the time of application charged with, a crime or a traffic offense which did or could result in the suspension or revocation of the applicant's driver's license.

(b) Whether the circumstances of any pending charge or conviction are substantially related to the duties of practice under the registration as described in ss. 111.321, 111.322 and 111.335, Stats.

SECTION 14. RL 141.02 (1) (c) is amended to read:

RL 141.02 (1) (c) A signed statement contained on the renewal application ~~certifying~~ verifying that the certification, registration or accreditation as a music, art or dance therapist, as appropriate, granted to him or her by the appropriate organization identified under s. RL 141.01 (4), has not been revoked.

SECTION 15. The Note following RL 141.02 (2) is repealed.

SECTION 16. RL 141.02 (3) is created to read:

RL 141.02 (3) A registrant who pays the fee required to renew his or her license to practice psychotherapy as a music, art or dance therapist shall not pay a separate fee for renewal of the registration.

SECTION 17. RL 141.04, 141.05, 141.06 and 141.07 are created to read:

RL 141.04 Application for license to practice psychotherapy. (1) Every registrant who applies for a license to practice psychotherapy shall submit all of the following to the department:

(a) An application on a form provided by the department.

Note: Application forms are available upon request to the department at 1400 East Washington Avenue, P.O. Box 8935, Madison, Wisconsin 53708-8935.

(b) The fee required under s. 440.05 (1), Stats.

(c) Information necessary for the department to determine all of the following:

1. Whether the applicant has been convicted of, or at the time of application charged with, a crime or a traffic offense which did or could result in the suspension or revocation of the applicant's driver's license.

2. Whether the circumstances of any pending charge or conviction are substantially related to the duties of practice under the registration as required by ss. 111.321, 111.322 and 111.335, Stats.

(2) Every registrant who applies for a license to practice psychotherapy shall pass an examination on the Wisconsin statutes and rules that relate to the profession.

(3) If the applicant is a registered music therapist under s. 440.03 (14) (a) 1., Stats., the applicant shall do all of the following:

(a) Provide proof that the applicant holds a master's or doctorate degree in music therapy from a program approved by the American Music Therapy Association, or a master's or doctorate degree in a related field recognized and accepted by the American Music Therapy Association and the Certification Board for Music Therapists.

(b) Submit proof in the form of affidavits signed by the applicant and the applicant's supervisor that the applicant has completed 3,000 hours of music therapy practiced as psychotherapy, supervised by a person licensed to practice psychotherapy, designated the primary supervisor, and that the primary supervisor met with the applicant an average of one hour per week during the supervised practice period. If the primary supervisor is not a registered music therapist, the applicant must receive supervision from a registered music therapist as a secondary supervisor for at least 1,500 hours. The supervision by primary and secondary supervisors may occur simultaneously. If the supervision by the primary supervisor occurred prior to November, 1, 2002, the primary supervisor must have been qualified and authorized to practice psychotherapy at the time.

(c) Pass the examination required for certification by the Certification Board for Music Therapists, or hold registry from the National Music Therapy Registry.

(4) If the applicant is a registered art therapist under s. 440.03 (14) (a) 2., Stats., the applicant shall do all of the following:

(a) Provide proof that the applicant holds a master's or doctorate degree in art therapy from a program accredited or approved by the American Art Therapy Association, or a program recognized as equivalent by the Art Therapy Credentials Board.

(b) Submit proof in the form of affidavits signed by the applicant and the applicant's supervisor that the applicant has completed 3,000 hours of art therapy practiced as psychotherapy, supervised by a person licensed to practice psychotherapy, designated the primary supervisor, and that the primary supervisor met with the applicant an average of one hour per week during the supervised practice period. If the primary supervisor is not a registered art therapist, the applicant must receive supervision from a registered art therapist as a secondary supervisor for at least 1,500 hours. The supervision by primary and secondary supervisors may occur simultaneously. If the supervision by the primary supervisor occurred prior to November 1, 2002, the primary supervisor must have been qualified and authorized to practice psychotherapy at the time.

(c) Pass the examination required for certification by the Art Therapy Credentials Board.

(5) If the applicant is a registered dance therapist under s. 440.03 (14) (a) 3., Stats., the applicant shall do all of the following:

(a) Provide proof that the applicant holds a master's or doctorate degree in dance therapy or dance/movement therapy approved by the American Dance Therapy Association, or has fulfilled the requirements of a program recognized by the American Dance Therapy Association as equivalent to a master's or doctorate degree in dance therapy or dance/movement therapy.

(b) Submit proof in the form of affidavits signed by the applicant and the applicant's supervisor that the applicant has completed 3,000 hours of dance therapy practiced as psychotherapy, supervised by a person licensed to practice psychotherapy, designated the primary supervisor, and that the primary supervisor met with the applicant an average of one hour per week during the supervised practice period. If the primary supervisor is not an ADTR, the applicant must receive supervision from an ADTR as a secondary supervisor for at least 1,500 hours. The supervision by the primary and secondary supervisors may occur simultaneously. If the supervision by the primary supervisor occurred prior to November 1, 2002, the primary supervisor must have qualified and authorized to practice psychotherapy at the time.

(c) Pass the National Board for Certified Counselors examination or other certification examination approved by the American Dance Therapy Association.

RL 141.05 Renewal of registration with psychotherapy license. (1)

Registrations for registered music therapists with psychotherapy license, registered art therapists with psychotherapy license, and registered dance therapists with psychotherapy license expire on October 1 of each odd-numbered year. In order to renew a registration,

the registrant shall submit all of the following to the department on or before the renewal date:

- (a) A renewal application on a form provided by the department.

Note: Application forms are available upon request to the department at 1400 East Washington Avenue, P.O. Box 8935, Madison, Wisconsin 53708-8935.

- (b) The renewal fee for registered music, art or dance therapist with psychotherapy license required under s. 440.08 (2) (a), Stats.

(c) A signed statement contained on the renewal application verifying that the certification, registration or accreditation as a music, art or dance therapist, as appropriate, granted by the appropriate organization identified under s. RL 141.01 (4), has not been revoked.

(2) A registrant who fails to renew the registration with license to practice psychotherapy by the renewal date may renew the registration with license to practice psychotherapy by satisfying the requirements under sub. (1) and paying the late renewal fee required under s. 440.08 (3), Stats.

RL 141.06 Application for license to practice psychotherapy by reciprocity.

An applicant who holds a license to practice psychotherapy in the practice of music, art or dance therapy in another state shall be granted licensure by reciprocity if the department determines that the requirements for licensure in the other state are substantially equivalent to the requirements in s. RL 141.04, and if the applicant does all of the following :

- (1) Completes an application on a form provided by the department and registers as a music, art or dance therapist under s. 440.03 (1) (a) 1., 2. or 3., Stats.

Note: Application forms are available upon request to the department at 1400 East Washington Avenue, P.O. Box 8935, Madison, Wisconsin 53808-8935.

- (2) Pays the fee required under s. 440.05 (1), Stats.

(3) Provides all information necessary for the department to determine the following:

(a) Whether the applicant has been convicted of, or at the time of application charged with, a crime or a traffic offense which did not or could result in the suspension or revocation of the applicant's driver's license.

(b) Whether the circumstances of any pending charge or conviction are substantially related to the duties of practice under the registration as required by ss. 111.321, 111.322 and 111.335, Stats.

(4) Passes an examination on the Wisconsin statutes and rules that relate to the profession.

RL 141.07 Licensure for persons registered before January 1, 2003. (1) If an individual was registered as a music therapist under s. 440.03 (14) (a) 1., Stats., prior to January 1, 2003, the registrant shall be granted a license to practice psychotherapy if the registrant applies before July 1, 2003, satisfies the requirements in s. RL 141.04 (1) and (2), and submits proof of all of the following:

(a) The registrant holds a master's or doctorate degree in music therapy from a program approved by the American Music Therapy Association, or a master's or doctorate degree in a related field recognized and accepted by the American Music Therapy Association and the Certification Board for Music Therapists.

(b) The registrant has engaged in at least 3,000 hours of the supervised practice of psychotherapy, either in a certified outpatient mental health clinic or in another supervised setting, supervised by a person qualified and authorized to practice psychotherapy at the time, which may be documented by a provider status letter from the bureau of quality assurance of the department of health and family services.

(2) If an individual was registered as an art therapist under s. 440.03 (14) (a) 2., Stats., prior to January 1, 2003:

(a) The registrant shall be granted a license to practice psychotherapy if the registrant applies before July 1, 2003, satisfies the requirements in s. RL 141.04 (1) and (2) and submits proof of all of the following:

1. The individual is an ATR-BC.

2. The individual has engaged in at least 3,000 hours of the supervised practice of psychotherapy, either in a certified outpatient mental health clinic or in another supervised setting, supervised by a person qualified and authorized to practice psychotherapy at the time, which may be documented by a provider status letter from the bureau of quality assurance of the department of health and family services.

(b) The individual shall be granted a license to practice psychotherapy if the individual applies before July 1, 2003, satisfies the requirements in s. RL 141.04 (1) and (2) and submits proof of all of the following:

1. The individual is an ATR.

2. The individual engaged in at least 3,000 hours of the supervised practice of psychotherapy, either in a certified outpatient mental health clinic or in another supervised setting, supervised by a person qualified and authorized to

practice psychotherapy at the time, which may be documented by a provider status letter from the bureau of quality assurance of the department of health and family services.

3. Prior to January 1, 2003, he or she has passed either the National Counselor examination, the Certified Rehabilitation Counselor examination, the Association of Marital and Family Therapy Regulatory Boards examination, or the Association of Social Work Boards clinical social worker examination.

(c) The individual shall be granted a license to practice psychotherapy that may be renewed only once if the individual applies before July 1, 2003, satisfies the requirements in s. RL 141.04 (1) and (2) and submits proof of all of the following:

1. The individual is a registered ADTR.

2. The individual has engaged in at least 3,000 hours of the supervised practice of psychotherapy, either in a certified outpatient mental health clinic or in another supervised setting, supervised by a person qualified and authorized to practice psychotherapy at the time.

(3) A registrant granted a once-renewable license under sub. (2) (c), may be granted a license to practice psychotherapy if prior to the expiration of the once-renewable license, he or she submits proof that he or she is an ATR-BC, or that he or she has passed either the National Counselor examination, the Certified Rehabilitation Counselor examination, the Association of Marital and Family Therapy Regulatory Boards examination, or the Association of Social Work Boards clinical social worker examination.

(4) If an individual was registered as a dance therapist under s. 440.03 (14) (a) 3., Stats., prior to January 1, 2003, the individual:

(a) Shall be granted a license to practice psychotherapy if the individual applies before July 1, 2003, satisfies the requirements in s. RL 141.04 (1) and (2) and submits proof that the individual is registered as an ADTR.

(b) Shall be granted a license to practice psychotherapy that may be renewed only once if the individual applies before July 1, 2003, satisfies the requirements in s. RL 141.04 (1) and (2) and submits proof that the individual is registered as a DTR.

(5) A registrant granted a once-renewable license under sub. (4) (b), may be granted a license to practice psychotherapy if prior to the expiration of the once-renewable license, he or she submits proof that he or she is registered as an ADTR.

SECTION 18. RL 142.01 is repealed and recreated to read:

RL 142.01 Music therapy. Music therapy practice shall be performed in accordance with the generally accepted standards recognized by the profession including, but not limited to, the following:

(1) **OBJECTIVES.** Music therapy is the specialized use of music and the materials of music to restore, maintain, and improve the following areas of functioning:

- (a) Cognitive.
- (b) Psychological.
- (c) Social or emotional.
- (d) Affective.
- (e) Physical.
- (f) Sensory or sensorimotor.
- (g) Motor.
- (h) Communicative.
- (i) Physiological functioning.

(2) **TECHNIQUES.** Techniques used in the practice of music therapy include, but are not limited to, the following:

- (a) The use of music to provide participatory individual and group experiences.
- (b) Musical improvisation.
- (c) Therapeutic development of verbal skills and nonverbal behavior.
- (d) Receptive music learning.
- (e) Lyric discussions.
- (f) Memory recall.
- (g) Music and imagery.

- (h) Self-expression through composition and song writing.
- (i) Socialization and enhancement of self-esteem through music performance.
- (j) Relaxation to music, including stress and pain management.
- (k) Learning through music.
- (l) Cultural and spiritual expression.
- (m) Development of fine and gross motor skills through responses to rhythm.
- (n) Respiratory and speech improvements through sound production.
- (o) Sensory integration and stimulation.
- (p) Increased awareness of music for development of recreation and leisure interests.
- (q) Interactive verbal techniques to help facilitate, elicit or summarize the above techniques and build the therapeutic relationship.

(3) SCOPE OF PRACTICE. Any music therapist who has attained registration pursuant to s. RL 141.01 and who limits his or her practice to the specific techniques in sub. (2) shall be deemed not to be practicing psychotherapy.

SECTION 19. RL 142.03 (1) is amended to read:

RL 142.03 (1) OBJECTIVES. The goal of dance therapy includes, but is not limited to, the therapeutic use of dance and ~~involvement~~ movement in order to enhance and promote psychological growth, contribute to assessment information, and aid creative, cognitive, emotional and motor development.

SECTION 20. A Note following RL 142.03 (2) is created to read:

Note: Dance therapy is also known as dance/movement therapy.

SECTION 21. RL 142.05 (26) is created to read:

RL 142.05 (26) Practicing psychotherapy, unless the registrant has been granted a license to practice psychotherapy.

SECTION 22. RL 142.06 and 142.07 are created to read:

RL 142.06 Required reporting. Any person registered as a music therapist, art therapist, dance therapist, registered music therapist with psychotherapy license, registered art therapist with psychotherapy license, or registered dance therapist with psychotherapy license shall notify the department in writing within 30 days if an organization specified in s. 440.03 (14) (a) 1a., 2.a., or 3.a., Stats., revokes the registrant's certification, registration or accreditation. Upon receiving a verified report of the revocation, the department shall revoke any registration, certificate of registration, or registration with psychotherapy license issued to the person.

RL 142.07 Professional liability insurance. (1) Except as provided in sub. (2), a person registered as a music, art or dance therapist with a license to practice psychotherapy may not practice psychotherapy unless the person has in effect professional liability insurance in the amount of at least \$1,000,000 for each occurrence and \$3,000,000 for all occurrences in one year.

(2) Subsection (1) does not apply to a person practicing psychotherapy as an employee of a federal, state or local governmental agency, if the practice is part of the duties for which the person is employed and is solely within the confines of or under the jurisdiction of the agency by which the person is employed.

(END OF TEXT OF RULE)

The rules adopted in this order shall take effect on the first day of the month following publication in the Wisconsin administrative register, pursuant to s. 227.22 (2) (intro.), Stats.

Dated _____

Agency _____

Donsia Strong Hill, Secretary
Department of Regulation and Licensing

FISCAL ESTIMATE

Developing and Promulgating Administrative Rule-\$6,780

80 hours paralegal @ \$27 per hour=\$2,160

60 hours legal counsel @ \$53 per hour=\$3,180

40 hours program manager @ \$36 per hour=\$1,440

Revising and Reprinting Code Books-\$500

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One Time Costs Associated with Technical System Changes=\$1,200

Information Technology – System Changes

40 hours@\$30/hour for standard system changes that fall within the existing system design = \$1,200

Total costs to implement rule changes=\$11,470

FINAL REGULATORY FLEXIBILITY ANALYSIS

These rules will have no significant economic impact on a substantial number of small businesses, as defined in s. 227.114 (1) (a), Wis. Stats.

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4/14/03



WISCONSIN LEGISLATIVE COUNCIL RULES CLEARINGHOUSE

Ronald Sklansky
Clearinghouse Director

Terry C. Anderson
Legislative Council Director

Richard Sweet
Clearinghouse Assistant Director

Laura D. Rose
Legislative Council Deputy Director

CLEARINGHOUSE REPORT TO AGENCY

[THIS REPORT HAS BEEN PREPARED PURSUANT TO S. 227.15, STATS. THIS IS A REPORT ON A RULE AS ORIGINALLY PROPOSED BY THE AGENCY; THE REPORT MAY NOT REFLECT THE FINAL CONTENT OF THE RULE IN FINAL DRAFT FORM AS IT WILL BE SUBMITTED TO THE LEGISLATURE. THIS REPORT CONSTITUTES A REVIEW OF, BUT NOT APPROVAL OR DISAPPROVAL OF, THE SUBSTANTIVE CONTENT AND TECHNICAL ACCURACY OF THE RULE.]

CLEARINGHOUSE RULE 02-125

AN ORDER to amend chapter RL 140 (title), 140.01, 141.01, 142.02 and 142.03; to repeal and recreate RL 141.01 (3); and to create RL 140.02 (3m) and (4m), 141.01, 141.05, 141.06, 141.07, 142.05 (26), 142.06 and 142.07, relating to changes made as a result of 2001 Wisconsin Act 80, specifically music, art and dance therapists who practice psychotherapy.

Submitted by **DEPARTMENT OF REGULATION AND LICENSING**

10-08-2002 RECEIVED BY LEGISLATIVE COUNCIL.

11-04-2002 REPORT SENT TO AGENCY.

RS:PS



WISCONSIN LEGISLATIVE COUNCIL RULES CLEARINGHOUSE

Ronald Skiansky
Clearinghouse Director

Richard Sweet
Clearinghouse Assistant Director

Terry C. Anderson
Legislative Council Director

Laura D. Rose
Legislative Council Deputy Director

CLEARINGHOUSE RULE 02-125

Comments

[NOTE: All citations to "Manual" in the comments below are to the Administrative Rules Procedures Manual, prepared by the Revisor of Statutes Bureau and the Legislative Council Staff, dated October 2002.]

2. Form, Style and Placement in Administrative Code

a. In the relating clause of the proposed order, the notation "ch." should be changed to "chapter," and the words "Music," "Art," "Dance," and "Therapists" should not be capitalized.

b. In the analysis, the SECTION (denoted incorrectly as "s.") numbers for the listed changes are incorrect, because the changes shown as being in SECTIONS 3 and 4 are actually both in SECTION 3 of the rule, throwing the rest of the renumbering off. In general, the analysis would be more helpful if it were rewritten in narrative rather than list form, to provide a *description* of the effect of the rule, "with sufficient detail to enable the reader to understand the content of the rule and the changes made, if any, in existing rules." [s. 1.02 (2) (b), Manual.]

4. Adequacy of References to Related Statutes, Rules and Forms

a. In the analysis, the statement of statutes interpreted should set forth the *specific* statutory provisions being interpreted, rather than referring only to ch. 440, Stats. as a whole. Section s. 1.02 (2) (a), Manual, requires inclusion of a reference to "any statute that the rule interprets." At a minimum, s. 440.03 (14) (am), Stats., as created in 2001 Wisconsin Act 80, should be cited, since it sets forth the required elements of this rule.

b. In s. RL 140.02 (4m), the correct citation to the statutory definition of "psychotherapy" is s. 457.01 (8m), Stats., which was repealed and recreated in Act 80, effective November 1, 2002.

j. In s. RL 141.04 (3) (a), is the phrase "doctoral degree in a related field, music" correctly presented?

k. Section 1.01 (9), Manual, discourages the use of slashed alternatives. Can the phrase "dance/movement therapy" on lines 2 and 5 of s. RL 141.04 (5) (a) and the note following s. RL 142.03 (2) be changed to "dance or movement therapy" without changing the meaning?

l. In s. RL 141.04 (5) (b), line 7, "ADTR" is shown as an acronym for "the academy of dance therapists registered," not for an individual, yet the sentence goes on to say that an applicant must receive supervision "from an ADTR" as a secondary supervisor, if the applicant's primary supervisor is not a member of the academy. Should it instead provide that the applicant must have a person who is a member of the academy as secondary supervisor in that situation? In general, the use of acronyms can be confusing; the acronyms either should be spelled out or should be defined in s. RL 140.02. The entire rule should be reviewed for the use of acronyms.

m. In s. RL 141.05 (1) (intro.), a comma should be inserted after "registration" on line 4.

n. In s. RL 141.05 (2), the phrase "with license" should be inserted after "registration" on line 2.

o. In s. RL 141.07 (1), it is unclear why the acronym "WMTR" is included, as it does not appear to stand for "registered music therapist," which precedes it, and it is not used subsequently. If it refers to an organization that registers music therapists and its reference is necessary, the full name should be provided. Finally, what is meant by having "the equivalent" of at least 3,000 hours of supervised psychotherapy practice? What else qualifies besides the actual hours of practice?

p. The following comments pertain to s. RL 141.07 (1), (2), and (3), relating to grandfathering, for purposes of granting psychotherapy licenses, persons who were registered prior to November 1, 2002 as music therapists, art therapists, and dance therapists:

- Subsection (1) requires music therapists to satisfy the requirements of s. RL 141.04 (1) and (2), which include submitting an application, fee, and specified information, and passing an examination on the Wisconsin statutes and rules that relate to the profession, while subs. (2) and (3) make no mention of those requirements for art therapists and dance therapists. Not including art and dance therapists appears to be inconsistent with s. RL 141.04 (1), which requires *every* applicant for a psychotherapy license to meet those requirements.
- The settings in which a person may obtain "the equivalent of at least 3,000 hours of the supervised practice of psychotherapy" are spelled out for the art therapist in sub. (2) (a) 2., but not for the music therapist in sub. (1). Subsection (3) makes no mention of hours of supervised psychotherapy practice for dance therapists. This seems inconsistent with s. RL 141.04 (3) (b), (4) (b) and (5) (b), which require music, art, and dance therapists, respectively, to obtain those practice hours.

Wisconsin Department of Regulation & Licensing

Mail To: P.O. Box 8935
Madison, WI 53708-8935

FAX #: (608) 261-7083
Phone #: (608) 266-2112

1400 E. Washington Avenue
Madison, WI 53703
E-Mail: web@drl.state.wi.us
Website: http://www.drl.state.wi.us

MUSIC, ART AND DANCE LICENSE TO PRACTICE PSYCHOTHERAPY APPLICATION

BUREAU OF HEALTH SERVICE PROFESSIONS

Under Wisconsin law, the Department must deny your application if you are liable for delinquent state taxes or child support (sec. 440.12, Stats.).

A person registered as a Music, Art or Dance Therapist may be granted a license to practice psychotherapy under rules promulgated by the Department in sections RL 140 through RL 142 of the Wisconsin Administrative Code for granting such a license.

- If you are not already registered as a Music, Art or Dance Therapist with this Department and are applying for a license to practice psychotherapy, please complete the application for registration (form #2425) and this application for licensure.
- If you are already registered as a Music, Art or Dance Therapist with this Department and are now applying for a license to practice psychotherapy, please complete this form, or if you are eligible under transitional provisions, and wish to apply under those provisions, complete Form #2583, also attached. Transitional provisions are applicable if you are registered before January 1, 2003, and you apply before July 1, 2003.
- If you are applying for registration only, please do not complete this form.

Your name and address are available to the public.
 Check box if you wish your name & address withheld from lists of 10 or more credential holders (sec. 440.14, Stats.).

PLEASE TYPE OR PRINT IN INK

Last Name	First Name	MI	Former / Maiden Name(s)
-----------	------------	----	-------------------------

Your Street Address (number, street, city, state, zip)

Mail To Address (if different)

Date of Birth	Daytime Telephone Number
____ month ____ day ____ year	(____) ____ - ____

Ethnic/gender status information is optional. Sex: M F Ethnic: White, not of Hispanic origin Black, not of Hispanic origin Hispanic American Indian or Alaskan Asian or Pacific Islander Other

APPLICATION FEES Please check applicable blank: Make check payable to Department of Regulation and Licensing and attach to application.

For Receipting Use Only

Exam Applicants
\$ 53.00 Initial Credential Fee
\$ 57.00 State Law Exam Fee
\$ 110.00 Total Fee Attached

Reciprocity
\$ 53.00 Reciprocal Fee
\$ 57.00 State Law Exam Fee
\$ 110.00 Total Fee Attached

Wisconsin Department of Regulation & Licensing

- I am applying for **initial licensure**. (Complete a through g in the appropriate section below.)
- I am already registered as a Music, Art, or Dance Therapist with this Department.
- I am applying by **reciprocity** based on a credential in another state. (Complete b, c, d and h in the appropriate section below.)
- I am applying **under transitional** provisions before July 1, 2003. (Do not complete this form, complete Form #2583 instead.)

1. Music Therapist

- a. I am a Music Therapist Registered with the Wisconsin Department of Regulation and Licensing (WMTR) (or with this application will become so registered). Registration # _____.
- b. I have included payment for fees as specified below.
- c. I have completed the Convictions and Pending Charges form, if applicable.
- d. I have completed and am returning the Wisconsin Statutes and Rules examination that was included in the application packet.
- e. I hold a Master's or Doctorate degree in Music Therapy from a program approved by the American Music Therapy Association (AMTA), or a Master's or Doctorate degree in a related field recognized and accepted by the AMTA and the Certification Board for Music Therapists.
Degree: _____ Date: _____
Institution: _____
- As confirmation, I have sent a Certificate of Professional Education form to my degree-granting institution.
- f. I have completed 3,000 hours of Music Therapy practiced as psychotherapy, supervised by a person licensed to practice psychotherapy, designated the primary supervisor, and the primary supervisor met with me an average of one hour per week during the supervised practice period.
 - My primary supervisor was:
Name: _____
Credential and Credential Number: _____
 - My primary supervisor was not a registered Music Therapist. I therefore received additional supervision from a registered Music Therapist as my secondary supervisor, for at least 1,500 hours of Music Therapy. (The supervision by primary and secondary supervisors may occur during the same period.)
 - My secondary supervisor was:
Name: _____
Credential and Credential Number: _____
- I have provided copies of the supervised practice form to my primary supervisor (and if appropriate, to my secondary supervisor), to be sent directly to the Department of Regulation and Licensing.
- g. I have passed the examination required for certification by the Certification Board of Music Therapists (CBMT), and have contacted the CBMT to verify that directly to the Department of Regulation and Licensing; or I hold registry from the National Music Therapy Registry (NMTR) and have contacted the NMTR to verify that directly to the Department of Regulation and Licensing.
- h. I hold a license to use psychotherapy in the practice of music therapy in another state, _____, and I have sent a Verification of Credential form to the authorities in that state.

Wisconsin Department of Regulation & Licensing

2. Art Therapist

- a. I am an Art Therapist Registered with the Wisconsin Department of Regulation and Licensing (WATR) (or with this application will become so registered). Registration # _____
- b. I have included payment for fees as specified below.
- c. I have completed the Convictions and Pending Charges form, if applicable.
- d. I have completed and am returning the Wisconsin Statutes and Rules examination that was included in the application packet.
- e. I hold a Master's or Doctorate degree in Art Therapy from a program accredited or approved by the American Art Therapy Association (AATA) or a program recognized as equivalent by the Art Therapy Credentials Board (ATCB).
- Degree: _____ Date: _____
Institution: _____
- As confirmation, I have sent a Certificate of Professional Education form to my degree-granting institution.
- f. I have completed 3,000 hours of Art Therapy practiced as psychotherapy, supervised by a person licensed to practice psychotherapy, designated the primary supervisor, and the primary supervisor met with me an average of one hour per week during the supervised practice period.
- My primary supervisor was:
Name: _____
Credential and Credential Number: _____
- My primary supervisor was not a registered Art Therapist. I therefore received additional supervision from a registered Art Therapist as my secondary supervisor, for at least 1,500 hours of Art Therapy. (The supervision by primary and secondary supervisors may occur during the same period.)
- My secondary supervisor was:
Name: _____
Credential and Credential Number: _____
- I have provided copies of the supervised practice form to my primary supervisor (and if appropriate, to my secondary supervisor), to be sent directly to the Department of Regulation and Licensing.
- g. I have passed the examination required for certification by the Art Therapy Credentials Board (ATCB), and have contacted the ATCB to verify that directly to the Department of Regulation and Licensing.
- h. I hold a license to use psychotherapy in the practice of art therapy in another state, _____, and I have sent a Verification of Credential form to the authorities in that state.

Wisconsin Department of Regulation & Licensing

3. Dance Therapist

- a. I am a Dance Therapist Registered with the Wisconsin Department of Regulation and Licensing (WDTR) (or with this application will become so registered). Registration # _____
- b. I have included payment for fees as specified below.
- c. I have completed the Convictions and Pending Charges form, if applicable.
- d. I have completed and am returning the Wisconsin Statutes and Rules examination that was included in the application packet.
- e. I hold a Master's or Doctorate degree in Dance Therapy or Dance/Movement Therapy approved by the American Dance Therapy Association (ADTA), or have fulfilled the requirements of a program recognized by the ADTA as equivalent to a master's or doctorate degree in dance therapy or dance/movement therapy.
- Degree: _____ Date: _____
- Institution: _____
- As confirmation, I have sent a Certificate of Professional Education form to my degree-granting institution.
- f. I have completed 3,000 hours of Dance Therapy practiced as psychotherapy, supervised by a person licensed to practice psychotherapy, designated the primary supervisor, and the primary supervisor met with me an average of one hour per week during the supervised practice period.
- My primary supervisor was:
- Name: _____
- Credential and Credential Number: _____
- My primary supervisor was not a registered Dance Therapist. I therefore received additional supervision from a registered Dance Therapist as my secondary supervisor, for at least 1,500 hours of Dance Therapy. (The supervision by primary and secondary supervisors may occur during the same period.)
- My secondary supervisor was:
- Name: _____
- Credential and Credential Number: _____
- I have provided copies of the supervised practice form to my primary supervisor (and if appropriate, to my secondary supervisor), to be sent directly to the Department of Regulation and Licensing.
- g. I have passed the National Board for Certified Counselors (NBCC) examination or other certification examination approved by the American Dance Therapy Association (ADTA), and have contacted NBCC or ADTA to verify that directly to the Department of Regulation and Licensing.
- h. I hold a license to use psychotherapy in the practice of dance therapy in another state, _____, and I have sent a Verification of Credential form to the authorities in that state.

Wisconsin Department of Regulation & Licensing

AFFIDAVIT OF APPLICANT

I, the above-named applicant, state that I am the person referred to in this application and that all the statements herein contained are each and all strictly true in every respect. I understand that false or forged statements made in connection with this application may be grounds for revocation of my license or other disciplinary action. I also understand that if I am issued a license, failure to comply with the laws or rules of the Department of Regulation and Licensing will be cause for disciplinary action.

Signature of Applicant

State of _____ County of _____

Subscribed and sworn to before this _____ day of

_____, 20____, by _____
(Applicant name)

Signature of Notary Public

S E A L

Date Commission Expires

NOTE: This affidavit must be signed by the applicant in the presence of the notary public on the same date.

Wisconsin Department of Regulation & Licensing

SOCIAL SECURITY NUMBER. Your social security number (or employer identification number if you are applying as a business entity) must be submitted with your application on this form. If you do not have a social security number you must submit a statement under oath or affirmation. If your social security number or a statement is not provided, your application will be denied.¹ A form for submitting a statement that you do not have a social security number is available from the department.

(Please Print)

First Name Middle Initial Last Name

Profession

Date of Birth _____ _____ _____
 month day year

<input type="text"/>	<input type="text"/>	<input type="text"/>	-	<input type="text"/>	<input type="text"/>	-	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Social Security Number or FEIN

The Department may not disclose the social security number collected above except to the Department of Workforce Development for purposes of administering the child and spousal support program,² to the Department of Revenue for the purpose of determining whether you are liable for delinquent taxes,³ and to the federal Healthcare Integrity and Protection Data Bank for the purpose of reporting adverse actions against health care practitioners.⁴

¹ Section 440.03 (11m), Wis. Stats.

² Sections 49.22, and 440.13, Wis. Stats.

³ Section 440.12, Wis. Stats.

⁴ Health Insurance Portability and Accountability Act (HIPAA) of 1996

Wisconsin Department of Regulation & Licensing

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Madison, WI 53708-8935

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Madison, WI 53703
E-Mail: web@drl.state.wi.us
Website: http://www.drl.state.wi.us

AFFIDAVIT OF SUPERVISOR
MUSIC, ART OR DANCE THERAPY LICENSE TO PRACTICE PSYCHOTHERAPY
BUREAU OF HEALTH SERVICE PROFESSIONS

Supervisor Name: _____

Credential and Credential Number: _____ Date issued: _____

Applicant Name: _____

Primary Supervisor:

Complete this section if you were the applicant's Primary Supervisor (i.e. you are a person licensed to practice psychotherapy and you supervised the applicant in his or her practice of music, art or dance therapy practiced as psychotherapy).

I affirm under oath that the above-named applicant has engaged in at least 3,000 hours of the practice of
 music therapy art therapy dance therapy as psychotherapy under my supervision, and that I met with the applicant an average of one hour per week during the supervised practice period.

Secondary Supervisor:

Complete this section if you were the applicant's Secondary Supervisor (i.e. you are a registered music, art or dance therapist, not licensed to practice psychotherapy, and you supervised the applicant in his or her practice of music, art or dance therapy).

I affirm under oath that the above-named applicant has engaged in at least 1,500 hours of the practice of
 music therapy art therapy dance therapy under my supervision, and that I met with the applicant an average of one hour per week during the supervised practice period.

Signature of Supervisor

State of _____ County of _____

Subscribed and sworn to before this _____ day of _____, 20____,

by _____
(Applicant name)

Signature of Notary Public

Date Commission Expires

S E A L

Signature of Supervisor

State of _____ County of _____

Subscribed and sworn to before this _____ day of _____, 20____,

by _____
(Applicant name)

Signature of Notary Public

Date Commission Expires

S E A L

NOTE: This affidavit must be signed by the supervisor in the presence of the notary public on the same date.

Please return this completed form to: Department of Regulation and Licensing
P. O. Box 8935
1400 E. Washington Ave.
Madison, WI 53708-8935

#2586 (11/19/02)
Ch. 457, Stats.

Wisconsin Department of Regulation & Licensing

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Madison, WI 53708-8935

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Phone #: (608) 266-2112

1400 E. Washington Avenue
Madison, WI 53703
E-Mail: web@drl.state.wi.us
Website: http://www.drl.state.wi.us

APPLICATION BY REGISTERED MUSIC, ART AND DANCE THERAPIST FOR LICENSE TO PRACTICE PSYCHOTHERAPY

UNDER THE TRANSITIONAL PROVISIONS OF THE RULES PROMULGATED UNDER 2001 ACT 80

BUREAU OF HEALTH SERVICE PROFESSIONS

Under Wisconsin law, the Department must deny your application if you are liable for delinquent state taxes or child support (sec. 440.12, Stats.).

Please Note: This application must be received by the Department of Regulation and Licensing by the close of business (4:30 P.M.) on June 30, 2003. An application received after that time will not be processed.

Music Therapist

Art Therapist

Dance Therapist

Your name and address are available to the public.

PLEASE TYPE OR PRINT IN INK Check box if you wish your name & address withheld from lists of 10 or more credential holders (sec. 440.14, Stats.).

Last Name	First Name	MI	Former / Maiden Name(s)
-----------	------------	----	-------------------------

Your Street Address (number, street, city, state, zip)

Mail To Address (if different)

Date of Birth ____ month ____ day ____ year	Daytime Telephone Number () _____
--	---------------------------------------

Ethnic/gender status information is optional. Sex: M F Ethnic: White, not of Hispanic origin Black, not of Hispanic origin Hispanic American Indian or Alaskan Asian or Pacific Islander Other

APPLICATION FEES Make check payable to Department of Regulation and Licensing and attach to application.

For Receiving Use Only

Exam Applicants

\$ 53.00 Initial Credential Fee
\$ 57.00 State Law Exam Fee
\$ 110.00 Total Fee Attached

Wisconsin Department of Regulation & Licensing

1. Music Therapist

Under the transitional provisions established by the Department of Regulation and Licensing, a person who was registered in Wisconsin as a Music Therapist (WMTR) before January 1, 2003 may obtain a license to practice psychotherapy if she or he applies before July 1, 2003 and satisfies the requirements below.

- I am applying for a license to practice psychotherapy.
 - I am a registered Music Therapist in Wisconsin (WMTR) and was so registered before January 1, 2003. Registration Number: _____
 - I have included payment for fees as specified below.
 - I have completed the Convictions and Pending Charges form, if applicable.
 - I have completed and am returning the Wisconsin Statutes and Rules examination that was included in the application packet.
 - I hold a Master's or Doctorate degree in Music Therapy from a program approved by the American Music Therapy Association (AMTA), or a master's or doctorate degree in a related field recognized and accepted by the AMTA and the Certification Board for Music Therapists.
Degree: _____ Date: _____
Institution: _____
 - As confirmation, I have sent a Certificate of Professional Education form to my degree-granting institution.
 - I have engaged in at least 3,000 hours of the supervised practice of psychotherapy practiced as music therapy, either in a certified outpatient mental health clinic or in another supervised setting, and have attached an Affidavit of Supervisor verifying my experience.

2. Art Therapist

Under the transitional provisions established by the Department of Regulation and Licensing, a person who was registered in Wisconsin as an Art Therapist (WATR) before January 1, 2003 may obtain a license to practice psychotherapy if she or he applies before July 1, 2003 and satisfies the requirements in (A) or (B) below. A person may obtain a license to practice psychotherapy that may be renewed only once if she or he applies before July 1, 2003 and satisfies the requirements in (C) below.

- (A) I am applying for a license to practice psychotherapy as an ATR-BC.
 - I am a registered Art Therapist in Wisconsin (WATR) and was so registered before January 1, 2003. Registration Number: _____
 - I have included payment for fees as specified below.
 - I have completed the Convictions and Pending Charges form, if applicable.
 - I have completed and am returning the Wisconsin Statutes and Rules examination that was included in the application packet.
 - I am registered as an Art Therapist - Board Certified (ATR-BC) and have sent a request for verification of certification, registration or accreditation music, art or dance therapist form verifying my registry.
 - I have engaged in at least 3,000 hours of the supervised practice of psychotherapy practiced as art therapy, either in a certified outpatient mental health clinic or in another supervised setting, and have attached an Affidavit of Supervisor verifying my experience.

Wisconsin Department of Regulation & Licensing

- (B) I am applying for a license to practice psychotherapy as an ATR.
- I am a registered Art Therapist in Wisconsin (WATR) and was so registered before January 1, 2003. Registration Number: _____.
 - I have included payment for fees as specified below.
 - I have completed the Convictions and Pending Charges form.
 - I have completed and am returning the Wisconsin Statutes and Rules examination that was included in the application packet.
 - I am registered as an Art Therapist (ATR) and have sent a request for verification, registration or accreditation music, art or dance therapist form verifying my registry.
 - I have engaged in at least 3,000 hours of the supervised practice of psychotherapy practiced as art therapy, either in a certified outpatient mental health clinic or in another supervised setting, and have attached an Affidavit of Supervisor verifying my experience.
 - Prior to January 3, 2003, I passed either the National Counselor Examination (NCE), the Certified Rehabilitation Counselor Examination (CRCE), the Association of Marital and Family Therapy Regulatory Boards (AMFTRB) examination, or the Association of Social Work Boards (ASWB) clinical social worker examination, and I have contacted the appropriate organization to verify that directly to the Department of Regulation and Licensing.
- (C) I am applying for a license to practice psychotherapy that may be renewed only once, after which time the license will terminate, unless I inform the Department of Regulation and Licensing prior to the termination of the once-renewable license that I have passed one of the exams in (B) above.
- I am a registered Art Therapist in Wisconsin (WATR) and was so registered before January 1, 2003. Registration Number: _____.
 - I have included payment for fees as specified below.
 - I have completed the Convictions and Pending Charges form.
 - I have completed and am returning the Wisconsin Statutes and Rules examination that was included in the application packet.
 - I am registered as an Art Therapist (ATR) and have sent a request for verification, registration or accreditation music, art or dance therapist form verifying my registry.
 - I have engaged in at least 3,000 hours of the supervised practice of psychotherapy practiced as art therapy, either in a certified outpatient mental health clinic or in another supervised setting, and have attached an Affidavit of Supervisor verifying my experience.

Wisconsin Department of Regulation & Licensing

3. Dance Therapist

Under the transitional provisions established by the Department of Regulation and Licensing, a person who was registered in Wisconsin as a Dance Therapist (WDTR) before January 1, 2003 may obtain a license to practice psychotherapy if she or he applies before July 1, 2003 and satisfies the requirements in (A) below. A person may obtain a license to practice psychotherapy that may be renewed only once if she or he applies before July 1, 2003 and satisfies the requirements in (B) below.

- (A) I am applying for a license to practice psychotherapy.
- I am a registered Dance Therapist in Wisconsin (WDTR) and was so registered before January 1, 2003.
Registration Number: _____
 - I have included payment for fees as specified below.
 - I have completed the Convictions and Pending Charges form.
 - I have completed and am returning the Wisconsin Statutes and Rules examination that was included in the application packet.
 - I am registered as an Academy of Dance Therapists Registered (ADTR) and have sent a request for verification, registration or accreditation music, art or dance therapist form verifying my registry.
- (B) I am applying for a license to practice psychotherapy that may be renewed only once, after which time the license will terminate, unless I inform the Department of Regulation and Licensing prior to the termination of the once-renewable license that I am registered as an Academy of Dance Therapist Registered (ADTR).
- I am a registered Dance Therapist in Wisconsin (WDTR) and was so registered before January 1, 2003.
Registration Number: _____
 - I have included payment for fees as specified below.
 - I have completed the Convictions and Pending Charges form.
 - I have completed and am returning the Wisconsin Statutes and Rules examination that was included in the application packet.
 - I am registered as a Dance Therapist Registered (DTR) and have sent a request for verification, registration or accreditation music, art or dance therapist form verifying my registry.

AFFIDAVIT OF APPLICANT

I, the above-named applicant, state that I am the person referred to in this application and that all the statements herein contained are each and all strictly true in every respect. I understand that false or forged statements made in connection with this application may be grounds for revocation of my license or other disciplinary action. I also understand that if I am issued a license, failure to comply with the laws or rules of the Department of Regulation and Licensing will be cause for disciplinary action.

Signature of Applicant

State of _____ County of _____

Subscribed and sworn to before this _____ day of

_____, 20____, by _____
(Applicant name)

Signature of Notary Public

S E A L

Date Commission Expires

NOTE: This affidavit must be signed by the applicant in the presence of the notary public on the same date.

Wisconsin Department of Regulation & Licensing

Mail To: P.O. Box 8935
Madison, WI 53708-8935

FAX #: (608) 261-7083
Phone #: (608) 266-2112

1400 E. Washington Avenue
Madison, WI 53703
E-Mail: web@drl.state.wi.us
Website: http://www.drl.state.wi.us

CERTIFICATE OF PROFESSIONAL EDUCATION

MUSIC, ART OR DANCE THERAPIST

BUREAU OF HEALTH SERVICE PROFESSIONS

THIS FORM MUST BE COMPLETED BY YOUR PROFESSIONAL SCHOOL AND
RETURNED DIRECTLY TO THE DEPARTMENT AT THE ABOVE ADDRESS.

APPLICANT - Please complete this section.	
NAME (First, Middle, Maiden, Last) _____	Social Security Number* ____-____-____
ADDRESS (Number, Street, City, State, Zip) _____	Date of Diploma ____/____/____

CERTIFYING SCHOOL - Please complete this section.	
NAME OF INSTITUTION _____	LOCATION OF INSTITUTION _____
DEGREE AWARDED - INCLUDING DEGREE FOCUS _____	MAJOR _____
DATE OF DIPLOMA _____	
AT THE TIME APPLICANT RECEIVED DEGREE SCHOOL WAS ACCREDITED BY: _____	

I certify that the above information is true.

Signature of Dean or Department Head

Title

Date

SCHOOL SEAL

*Voluntary, for use in the school locating your records.

#2585 (11/19/02)

Ch. 457, Stats.

Wisconsin Department of Regulation & Licensing

Mail To: P.O. Box 8935
Madison, WI 53708-8935

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Madison, WI 53703
E-Mail: web@drl.state.wi.us
Website: http://www.drl.state.wi.us

VERIFICATION OF CREDENTIAL

MUSIC, ART AND DANCE THERAPY LICENSE TO PRACTICE PSYCHOTHERAPY

Please check credential type: Music Therapist Art Therapist Dance Therapist

The top portion of this form (numbers 1, 2, 3, 4, 5, and 6) must be completed by the applicant before forwarding to the jurisdiction where previously credentialed.

1. Name		2. Previous Name(s)	
3. Address (number, street, city, state, zip code)			
4. Date of Birth (month, day, year)	5. Credential Number	6. Date Credential Issued	

I authorize the requested information to be furnished to the Wisconsin Department of Regulation and Licensing, Bureau of Health Service Professions.

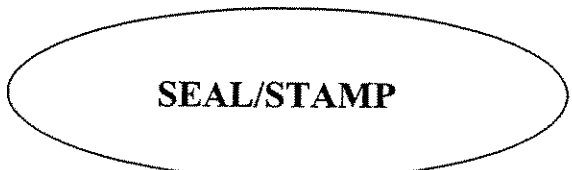
Signature _____

Date _____

APPLICANT: DO NOT WRITE BELOW THIS LINE – To be completed by a state other than Wisconsin

The lower portion of this form, beginning with number 7, must be completed by the state where you are credentialed (certified, registered, licensed) and returned directly to the Department of Regulation and Licensing, Bureau of Health Service Professions, at the above address before your application can be considered for certification.

7. Profession Credentialed (Please include level of credential.)	8. Date Originally Credentialed and level of credential
9. Credential was Issued by: ___ Examination ___ Waiver ___ Endorsement/Reciprocity ___ Grandmothered	10. Credential is: ___ Active (Date Expires _____) ___ Inactive
11. Has This Credential Ever Been Revoked, Suspended, Surrendered, Restricted, Limited, Placed on Probation? ___ Yes ___ No If yes, explain on reverse side.	
12. If The Applicant Was Credentialed by Examination, Which Exam?	
13. Name of Education Program Completed	14. Name of School
15. Location of School	16. Year of Graduation
17. Is this person authorized to practice psychotherapy in this state? <input type="checkbox"/> Yes <input type="checkbox"/> No	



Signature: _____
Title: _____
State: _____
Date: _____

Wisconsin Department of Regulation & Licensing

Mail To: P.O. Box 8935
Madison, WI 53708-8935

FAX #: (608) 261-7083
Phone #: (608) 266-2112

1400 E. Washington Avenue
Madison, WI 53703
E-Mail: web@drl.state.wi.us
Website: http://www.drl.state.wi.us

REQUEST FOR VERIFICATION OF CERTIFICATION, REGISTRATION OR ACCREDITATION MUSIC, ART OR DANCE THERAPIST

BUREAU OF HEALTH SERVICE PROFESSIONS

APPLICANT

PLEASE COMPLETE THIS FORM AND FORWARD TO THE ORGANIZATION
WHERE YOU ARE CERTIFIED, REGISTERED OR ACCREDITED.

The State of Wisconsin requests a verification of certification, registration or accreditation concerning the following individual:

NAME	SOCIAL SECURITY NUMBER*
ADDRESS	DAYTIME PHONE NUMBER
CITY, STATE AND ZIP	DATE OF BIRTH
NAME IF DIFFERENT FROM ABOVE	CREDENTIAL #
DATE OF BIRTH	

Applicant Signature

Date

PLEASE MAIL VERIFICATION TO THE FOLLOWING ADDRESS:

Department of Regulation & Licensing
Bureau of Health Service Professions
PO Box 8935
Madison WI 53708-8935

*For use in locating your records.

Wisconsin Department of Regulation & Licensing

Mail To: P.O. Box 8935
Madison, WI 53708-8935

FAX #: (608) 261-7083
Phone #: (608) 266-2112

1400 E. Washington Avenue
Madison, WI 53703
E-Mail: web@dr1.state.wi.us
Website: http://www.dr1.state.wi.us

CONVICTIONS AND PENDING CHARGES

If you have been convicted of a crime or have criminal charges pending against you, complete this form and return it with your application. Include a \$6.00 Crime Information Bureau report fee in addition to your original application fees.

The Fair Employment Act (sections 111.31-111.395, Wis. Stats.) prohibits employment discrimination on the basis of conviction record or arrest record unless the circumstances of the conviction or arrest substantially relate to the circumstances of the particular job or licensed activity. The information requested on this form will be used to determine whether your application should be granted, approved with limitations, or denied. The information you provide on this form may be verified against criminal information records. Omission of information on this form will be considered a false statement on an application.

Profession you are applying for: _____

Last Name	First Name	MI	Former / Maiden Name(s)
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Your Street Address (number, street, city, state, zip) _____

Mail To Address (if different) _____

Date of Birth ____ month ____ day ____ year	Social Security Number ____-____-____ <small>Information helps us identify your record, but is voluntary. It is not available to the public.</small>
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Ethnic/gender information is required to check criminal information records.

Sex: M
 F

Ethnic: White, not of Hispanic origin
 Black, not of Hispanic origin
 Hispanic

American Indian or Alaskan
 Asian or Pacific Islander
 Other

1. List all other names used: _____
2. List all felonies, misdemeanors, and other violations of state or federal law of which you have ever been convicted, in this state or any other, whether the conviction resulted from a plea of no contest or a guilty plea or verdict. For each, list the date and location of the conviction. Please include all convictions that involved alcohol or other drug use, including convictions for operating while intoxicated. Do not include municipal ordinance violations or other traffic offenses.

It is your responsibility to submit certified copies of the police report or criminal complaint, judgment of conviction and sentencing, and verification of your compliance with all terms of each sentence, including chemical dependency assessments if ordered by the court. If the conviction is old and records have been destroyed, you must submit a written description of each offense, along with an explanation of the penalties imposed and verification that you completed all requirements.

OFFENSE

DATE

CITY/STATE

Attach additional sheet(s) if necessary.

#2252 (Rev. 11/19/02)
Ch. 111, Stats.

-OVER-

Committed to Equal Opportunity in Employment and Licensing

Wisconsin Department of Regulation & Licensing

3. Have you ever been sentenced by a court to participate in an alcohol or other drug assessment, treatment or counseling program? YES NO MO/YR COMPLETED

 Did you successfully complete the program? _____
 Please attach the certificate of completion/discharge summary.

(Check all that apply)

4. Have you ever been sentenced to: YES NO MO/YR COMPLETED

<input type="checkbox"/> Probation	<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/> Parole	<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/> Ordered to pay restitution	<input type="checkbox"/>	<input type="checkbox"/>	_____

Did you successfully complete one of the above as ordered by the court? _____

If you are currently on probation or parole, you must request your probation/parole officer to send a letter describing your current probation/parole requirements and your compliance with supervision.

5. List all felonies, misdemeanors, or other violations of state or federal law for which you have been arrested and which are **pending**. Submit a copy of the police report/criminal complaint for each of the following pending charges.

<u>PENDING CHARGE</u>	<u>DATE OF ARREST</u>	<u>LOCATION OF ARREST (city/state)</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Comments you wish to make regarding your convictions or pending charges. Attach another sheet if necessary.

AFFIDAVIT OF APPLICANT

I state that I am the person referred to in this document and that all the information which I provided above is true in every respect. I understand that false or forged statements made in this document in connection with my application for a credential, or failing to provide relevant information, may be grounds for denial of the application, revocation of the credential granted to me, or criminal prosecution. This document must be signed before a notary public.

Signature

State of _____ County of _____

Signed and sworn before me this _____ day of _____, 20____ by _____
(applicant's name)

Signature of Notary Public

My commission (is permanent) _____ expires _____.

SEAL

Wisconsin Department of Regulation & Licensing

Mail To: P.O. Box 8935
Madison, WI 53708-8935

FAX #: (608) 267-1803
Phone #: (608) 266-2112

1400 E. Washington Avenue
Madison, WI 53703
E-Mail: web@drl.state.wi.us
Website: <http://www.drl.state.wi.us>

NOTICES

TIME FOR REVIEW AND DETERMINATION OF CREDENTIAL APPLICATIONS

Generally, a credentialing authority is required to make a determination on an original application for a credential within 60 business days after a completed application is received.^a An application is completed when all materials necessary to make a determination on the application and all materials requested by the licensing authority have been received.

PROCEDURES ON APPLICATION DENIAL

An applicant who receives a notice of denial may request a hearing to challenge the denial by filing a request with the appropriate board or the department within 45 days after the mailing of the notice of denial. The request must contain the applicant's name and address, the type of license sought, the reasons why a hearing is requested and a description of the mistake the applicant believes was made, if the applicant claims that the denial was based on a mistake of fact or law. Hearing procedures are specified in ch. RL 1 of the Wisconsin Administrative Code. A copy of ch. RL 1 is available at most public libraries, on the Internet through the index at <http://www.legis.state.wi.us/rsb/code/rl/rl.html> and may also be obtained from the department.

MAILING ADDRESS AND CHANGE OF ADDRESS

Credential holders may use a business address as a mailing address for department mail. A change of address must be reported to the department within 30 days.

PERSONALLY IDENTIFIABLE INFORMATION: USE AND AVAILABILITY

Information collected on an application form is required and will be used to determine eligibility for a credential or examination. It is not likely that the department will use information collected by these forms for other purposes.

Credentialing is a public process with a goal of identifying those competent to protect the public. The name, city, and status of credential holders are accessible at the Department's website at <http://www.drl.state.wi.us/> under "Credential Holder Query." Information collected on application and examination forms is available for inspection to the public under Wisconsin laws governing public records.

AMERICANS WITH DISABILITIES ACT

The Department complies with the Americans With Disabilities Act of 1990. The Department will make reasonable modifications to policies, practices and procedures when modifications are necessary to avoid discrimination on the basis of disability and will make reasonable accommodations necessary to provide a qualified individual with a disability with equal access to department programs.

Communications and examinations: Individuals who need auxiliary aids for effective communication in programs and services or who wish to request special accommodations for examinations, please call (608) 266-2852 or TTY at (608) 267-2416.

Complaints: Procedures for alleging violations of the Americans with Disabilities Act of 1990 may be obtained by calling the Department's ADA Coordinator at (608) 266-8608 or TTY at (608) 267-2416.

#1988 (Rev. 2/03) ss. 15.04 (1) (m), 19.35, Stats.

^a Section RL 4.06 of the Wisconsin Administrative Code